

# Public Document Pack

## Cabinet

Tuesday, 16th August, 2022  
at 4.30 pm

**PLEASE NOTE TIME OF MEETING**

**Council Chamber, Civic Centre**

### Members

Leader – Councillor Kaur

Deputy Leader and Cabinet Member for Children and  
Leaning – Councillor Dr Paffey

Cabinet Member for Finance and Change – Councillor  
Leggett

Cabinet Member for Housing and Green Environment –  
Councillor Mitchell

Cabinet Member for Economic Development – Councillor  
Bogle

Cabinet Member for Health, Adults and Leisure –  
Councillor Fielker

Cabinet Member for Transport and District Regeneration -  
Councillor Keogh

Cabinet Member for Safe City – Councillor Renyard

Cabinet Member for Communities and Customer  
Engagement – Councillor Kataria

(QUORUM – 3)

### Contacts

Cabinet Administrator

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## **BACKGROUND AND RELEVANT INFORMATION**

### **The Role of the Executive**

The Cabinet and individual Cabinet Members make executive decisions relating to services provided by the Council, except for those matters which are reserved for decision by the full Council and planning and licensing matters which are dealt with by specialist regulatory panels.

### **The Forward Plan**

The Forward Plan is published on a monthly basis and provides details of all the key executive decisions to be made in the four month period following its publication. The Forward Plan is available on request or on the Southampton City Council website, [www.southampton.gov.uk](http://www.southampton.gov.uk)

### **Implementation of Decisions**

Any Executive Decision may be “called-in” as part of the Council’s Overview and Scrutiny function for review and scrutiny. The relevant Overview and Scrutiny Panel may ask the Executive to reconsider a decision, but does not have the power to change the decision themselves.

**Mobile Telephones** – Please switch your mobile telephones to silent whilst in the meeting.

### **Use of Social Media**

The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair’s opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council’s Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public. Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so. Details of the Council’s Guidance on the recording of meetings is available on the Council’s website.

### **Municipal Year Dates (Tuesdays)**

<b>2022</b>	<b>2023</b>
14 June	17 January
19 July	7 February
16 August	21 Feb (budget)
13 September	14 March
18 October	18 April
15 November	
20 December	

### **Executive Functions**

The specific functions for which the Cabinet and individual Cabinet Members are responsible are contained in Part 3 of the Council’s Constitution. Copies of the Constitution are available on request or from the City Council website, [www.southampton.gov.uk](http://www.southampton.gov.uk)

### **Key Decisions**

A Key Decision is an Executive Decision that is likely to have a significant:

- financial impact (£500,000 or more)
- impact on two or more wards
- impact on an identifiable community

### **Procedure / Public Representations**

At the discretion of the Chair, members of the public may address the meeting on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

**Fire Procedure** – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised, by officers of the Council, of what action to take.

**Smoking policy** – The Council operates a no-smoking policy in all civic buildings.

**Access** – Access is available for disabled people. Please contact the Cabinet Administrator who will help to make any necessary arrangements.

Southampton: Corporate Plan 2020-2025 sets out the four key outcomes:

- Communities, culture & homes - Celebrating the diversity of cultures within Southampton; enhancing our cultural and historical offer and using these to help transform our communities.
- Green City - Providing a sustainable, clean, healthy and safe environment for everyone. Nurturing green spaces and embracing our waterfront.
- Place shaping - Delivering a city for future generations. Using data, insight and vision to meet the current and future needs of the city.
- Wellbeing - Start well, live well, age well, die well; working with other partners and other services to make sure that customers get the right help at the right time

## **CONDUCT OF MEETING**

### **TERMS OF REFERENCE**

The terms of reference of the Cabinet, and its Executive Members, are set out in Part 3 of the Council's Constitution.

### **RULES OF PROCEDURE**

The meeting is governed by the Executive Procedure Rules as set out in Part 4 of the Council's Constitution.

### **DISCLOSURE OF INTERESTS**

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

### **DISCLOSABLE PECUNIARY INTERESTS**

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

(i) Any employment, office, trade, profession or vocation carried on for profit or gain.

(ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or

b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

### **BUSINESS TO BE DISCUSSED**

Only those items listed on the attached agenda may be considered at this meeting.

### **QUORUM**

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

## **Other Interests**

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

## **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

## AGENDA

### 1 **APOLOGIES**

To receive any apologies.

### 2 **DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

## **EXECUTIVE BUSINESS**

### 3 **STATEMENT FROM THE LEADER**

### 4 **RECORD OF THE PREVIOUS DECISION MAKING** (Pages 1 - 4)

Record of the decision making held on 19<sup>th</sup> July, 2022 attached.

### 5 **MATTERS REFERRED BY THE COUNCIL OR BY THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE FOR RECONSIDERATION (IF ANY)**

There are no matters referred for reconsideration.

### 6 **REPORTS FROM OVERVIEW AND SCRUTINY COMMITTEES (IF ANY)**

There are no items for consideration

### 7 **EXECUTIVE APPOINTMENTS**

To deal with any executive appointments, as required.

## **ITEMS FOR DECISION BY CABINET**

### 8 **FINANCIAL MONITORING FOR THE PERIOD TO THE END OF JUNE 2022** (Pages 5 - 68)

Report of the Cabinet Member for Finance and Change detailing the Financial Monitoring for the period to the end of June 2022.

### 9 **CHILDREN'S RESIDENTIAL CARE PROJECT - VARIATION OF CONSTRAINTS** (Pages 69 - 72)

Report of the Cabinet Member for Children and Learning detailing the Children's Residential Care Project Variation of Constraint.

## **ITEMS FOR DECISION BY CABINET MEMBER**

### **10 COMMUNITY CHEST GRANT DECISION ROUND 1 (Pages 73 - 120)**

Report of the Executive Director Communities, Culture and Homes seeking agreement to the recommendations for 2022/23 grants made by the cross party Community Chest Grant Advisory Panel.

Monday, 8 August 2022

Director of Legal and Business Services

SOUTHAMPTON CITY COUNCIL  
EXECUTIVE DECISION MAKING

RECORD OF THE DECISION MAKING HELD ON 19 JULY 2022

Present:

Councillor Kaur	-	Leader
Councillor Dr Paffey	-	Cabinet Member for Children and Learning
Councillor Leggett	-	Cabinet Member for Finance and Change
Councillor Mitchell	-	Cabinet Member for Housing and Green Environment
Councillor Bogle	-	Cabinet Member for Economic Development
Councillor Fielker	-	Cabinet Member for Health, Adults and Leisure
Councillor Keogh	-	Cabinet Member for Transport and District Regeneration
Councillor Renyard	-	Cabinet Member for Safe City
Councillor Kataria	-	Cabinet Member for Communities and Customer Engagement

6. EXECUTIVE APPOINTMENTS

University Hospital Southampton NHS Foundation Trust – Councillor McEwing to replace Councillor Fielker.

7. ST MARY'S LEISURE CENTRE

DECISION MADE (CAB 22/23 34044)

On consideration of the report of the Cabinet Member for Health, Adults and Leisure, having considered the following recommendations from Overview and Scrutiny Management Committee meeting held on 14<sup>th</sup> July, 2022:

- i) That, to enable value for money to be demonstrated, Cabinet postpones the scheduled decision on the re-opening of St Mary's Leisure Centre to enable full financial modelling to be undertaken and success metrics to be developed.
- ii) That, irrespective of Cabinet agreeing to postpone the decision to re-open St Mary's Leisure Centre, success metrics for the initiative are developed and performance against the key indicators, including user numbers, is reported to the Committee after 6 and 12 months of the centre re-opening.
- iii) That the Administration gives due consideration to the potential impact on the viability of other community venues across the City when developing the future activity programme at St Mary's Leisure Centre.

Cabinet agreed the following:

- (i) On an interim basis, for a period of up to eighteen months, to recommence leisure services and associated additional services from St. Mary's Leisure Centre (SMLC) and to delegate authority to the Head of Supplier

Management - following consultation with the Cabinet Member for Health, Adults and Leisure, the Executive Director for Finance and Commercialism and the Service Director Legal and Governance – to enter into contractual and any associated arrangements with Active Nation UK Ltd (“AN”) or an alternative operator to give effect to this recommendation.

- (ii) To note that a General Fund revenue saving of £148,000 relating to the closure of SMLC will now not be achieved from 2022/23 onwards. To approve the reinstatement of the operational budgets of £148,000 in financial year 2022/23 and £100,000 in 2023/24. This will be funded from existing resources.
- (iii) Further General Fund revenue budgets of £30,000 in financial year 2022/23 and £20,000 in 2023/24 be allocated to the running costs for SMLC. This would be funded from existing resources.

## 8. REVENUE AND CAPITAL OUTTURN 2021-22

DECISION MADE: (CAB 22/23 33985)

On consideration of the report of the Cabinet Member for Finance and Change and having noted the amendment to the report as set out below:

2. COMMUNITIES, CULTURE & HERITAGE PORTFOLIO Cabinet page 30 & Council page 34

Service Area	COVID Outturn Variance £M	COVID Forecast Variance Qtr 3 £M	COVID Variance Movement from Qtr 3 £M
Private Sector Housing	0.10 A	0.10 A	0
Cultural Services	0.13 F	0.05 F	0.08 F
Stronger Communities	0.72 F	0	0.72 F
<b>Total</b>	<b>0.75 F</b>	<b>0.05 A</b>	<b>0.80 F</b>

5. ENVIRONMENT PORTFOLIO Cabinet page 38 & Council page 42

Service Area	COVID-19 Pressures Outturn £M	COVID-19 Pressures Qtr 3 £M	COVID-19 Pressures Movement from Qtr 3 £M
Bereavement Services	0.19 A	0.19 A	0
Registration Services	0.09 F	0.09 F	0
Other	0.00 F	0.02 A	0.02 F
<b>Total</b>	<b>0.10 A</b>	<b>0.12 A</b>	<b>0.02 F</b>

Cabinet agreed the following:



- i) Notes the General Fund revenue outturn for 2021/22 is a balanced position after transfer of £10.93M surplus to reserves, as outlined in paragraph 4 and in paragraph 2 of Appendix 1.
- ii) Notes the performance of individual Portfolios in managing their budgets as set out in paragraphs 3 to 6 of Appendix 1 and Annex 1.1.
- iii) Recommends Council to approve the budget carry-forward requests totalling £4.12M as outlined in paragraph 8 of Appendix 1 and detailed in Annex 1.3 and recommends Council to delegate responsibility to the Executive Director for Finance, Commercialisation & S151 Officer, after consultation with the Cabinet Member for Finance & Change, to approve business cases for the release of the carry forwards.
- iv) Recommends Council to note the performance of the Property Investment Fund (PIF) as detailed in paragraphs 9 to 11 of Appendix 1 and Annex 1.4.
- v) Notes that the level of General Fund balances at 31 March 2022 was £10.07M and the level of earmarked reserves was £101.89M as detailed in paragraph 18 and 19 of Appendix 1 and Annex 1.5.
- vi) Notes the accounts for the Collection Fund in 2021/22 detailed in paragraphs 24 to 30 of Appendix 1 and Annex 1.7.

### **Housing Revenue Account**

- vii) Notes the HRA revenue outturn for 2021/22 as outlined in paragraph 6 and paragraphs 21 to 23 of Appendix 1 and Annex 1.6.

### **Capital Programme**

- viii) Notes the actual capital spending in 2021/22 for the General Fund was £69.31M and for the HRA was £33.07M, as outlined in paragraphs 10 and 11 below and detailed in paragraphs 2 to 5 of Appendix 2.
- ix) Notes the capital financing in 2021/22 as shown in table 3 of Appendix 2.
- x) Notes the revised capital programme for 2021/22 to 2026/27 and its financing as summarised in paragraph 10 of Appendix 2 and detailed in Annex 2.2.
- xi) Notes the latest prudential indicators for the revised capital programme as detailed in Annex 2.3.

## 9. **CONCESSIONARY FARES REIMBURSEMENT METHODOLOGY 2022/23**

DECISION MADE: (CAB 22/23 33907)

On consideration of the report of the Cabinet Member for Transport and District Regeneration, Cabinet agreed the following:

- (i) To agree the local hybrid reimbursement methodology for bus operators on Concessionary Travel in line with the Department for Transport Alternative Covid-19 Recovery Guidance for financial year 2022/23.
- (ii) To delegate authority to Head of Service Green City & Infrastructure to give notice to bus operators of variation to the 2022/23 Concessionary Fares scheme to confirm the extension of the £1 Evening Fare for a period to be determined following consultation with the Cabinet Member for Transport & District Regeneration and the Leader.

10. SPEED LIMIT REDUCTION ON A33 / A27 BASSETT ROADS

DECISION MADE: (CAB 22/23 34062)

On consideration of the report of the Cabinet Member for Transport and District Regeneration, Cabinet agreed to approve the proposals in the Traffic Regulation Order to permanently reduce 40mph speed limits in Bassett to 30mph for Bassett Avenue, Bassett Green Road, Bassett Wood Road and The Avenue.

# Agenda Item 8

<b>DECISION-MAKER:</b>	CABINET		
<b>SUBJECT:</b>	FINANCIAL MONITORING FOR THE PERIOD TO THE END OF JUNE 2022		
<b>DATE OF DECISION:</b>	16 AUGUST 2022		
<b>REPORT OF:</b>	CABINET MEMBER FOR FINANCE & CHANGE		
<b><u>CONTACT DETAILS</u></b>			
<b>Executive Director</b>	<b>Title:</b>	Executive Director for Finance, Commercialisation & S151 Officer	
	<b>Name:</b>	John Harrison	<b>Tel:</b> 023 80834897
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<b>STATEMENT OF CONFIDENTIALITY</b>
N/A
<b>BRIEF SUMMARY</b>
<p>The report summarises the General Revenue Fund, Housing Revenue Account (HRA) and Collection Fund financial position for the Council as at the end of June 2022 and informs Cabinet of any major changes in the overall General Fund and HRA capital programme for the period 2022/23 to 2026/27.</p> <p>The deficit as outlined in this report is £15.24M as at 30 June 2022, with the most significant deficit being for the Children &amp; Learning portfolio (£9.19M). Mitigation plans are being worked on to reduce the forecast deficit.</p>

## RECOMMENDATIONS:

	<b><u>General Revenue Fund</u></b>	
	It is recommended that Cabinet:	
	i)	Notes the forecast outturn position is a £15.24M deficit, as outlined in paragraph 4 and in paragraph 1 of appendix 1.
	ii)	Notes the performance of treasury management, and financial outlook in paragraphs 5 to 8 of appendix 1.
	iii)	Notes the forecast year end position for reserves and balances as detailed in paragraphs 9 and 10 of appendix 1.
	iv)	Notes the Key Financial Risk Register as detailed in paragraph 11 of appendix 1.
	v)	Notes the performance against the financial health indicators detailed in paragraphs 15 and 16 of appendix 1.
	vi)	Notes the forecast outturn position outlined in the Collection Fund Statement detailed in paragraphs 19 to 22 of appendix 1.

	<b><u>Housing Revenue Account</u></b> It is recommended that Cabinet:
vii)	Notes the forecast outturn position is a nil variance against budget as outlined in paragraph 5 and paragraph 17 of appendix 1.
	<b><u>Capital Programme</u></b> It is recommended that Cabinet:
viii)	Notes the revised General Fund Capital Programme, which totals £359.50M as detailed in paragraph 1 of appendix 2.
ix)	Notes the HRA Capital Programme is £266.72M as detailed in paragraph 1 of appendix 2.
x)	Approves the net addition of £0.33M to the Transport & District Regeneration programme, along with approval to spend as detailed in paragraphs 3 and 4 of appendix 2.
xi)	Approves slippage and rephasing of £37.58M (£30.64M of General Fund and £6.94M of HRA) as detailed in paragraph 5 and 6 of appendix 2. Noting that the movement has zero net movement over the 5-year programme.
xii)	Notes that the overall forecast position for 2022/23 at quarter 1 is £186.11M, resulting in a potential surplus of £3.00M, as detailed in paragraphs 7 and 8 of appendix 2.
xiii)	Notes that the capital programme remains fully funded up to 2026/27 based on the latest forecast of available resources although the forecast can be subject to change; most notably regarding the value and timing of anticipated capital receipts and the use of prudent assumptions of future government grants to be received.
<b>REASONS FOR REPORT RECOMMENDATIONS</b>	
1.	To ensure that Cabinet fulfils its responsibilities for the overall financial management of the Council's resources.
<b>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED</b>	
2.	Not Applicable.
<b>DETAIL (including consultation carried out)</b>	
	<b><u>Revenue</u></b>
3.	The financial position for the General Revenue Fund, Housing Revenue Account (HRA) and Collection Fund for the Council as at the end of June 2022 and key issues are summarised in appendix 1.
4.	The current forecast spending against the council's net General Fund revenue budget for the year of £193.05M is projected to be a £15.24M deficit, with a forecast deficit of £9.19M for Children & Learning being a key component. This is a significant and concerning adverse variance to be reporting so early in the year. Mitigation plans are being worked on to reduce the forecast deficit.
5.	The forecast position for the HRA is a nil variance against the budgeted deficit of £0.92M, with a forecast surplus of £0.62M against an expenditure budget of £77.33M offset by a forecast deficit of £0.62M against an income budget of £76.41M.

	<b><u>Capital</u></b>
6.	Appendix 2 sets out any major changes in the overall General Fund and Housing Revenue Account (HRA) capital programme for the period 2022/23 to 2026/27, highlighting the changes in the programme since the last reported position in July 2022. The report also notes the major forecast variances against the approved estimates.
7.	Following a review to ensure that all projects are accurately profiled, and budgets are suitably aligned to anticipated works and spend, there is £37.58M of slippage (£30.64M General Fund and £6.94M HRA) from 2022/23 into later years, as detailed in paragraphs 5 and 6 of appendix 2.
8.	The current forecast position for 2022/23 at quarter 1 is £186.11M, resulting in a potential surplus of £3.00M, as detailed in paragraphs 7 and 8 of appendix 2.
<b>RESOURCE IMPLICATIONS</b>	
<b><u>Capital/Revenue</u></b>	
9.	The revenue and capital implications are contained in the report.
<b><u>Property/Other</u></b>	
10.	There are no specific property implications arising from this report other than the schemes already referred to within appendix 2 of the report.
<b>LEGAL IMPLICATIONS</b>	
<b><u>Statutory power to undertake proposals in the report:</u></b>	
11.	Financial reporting is consistent with the Section 151 Officer's duty to ensure good financial administration within the Council.
<b><u>Other Legal Implications:</u></b>	
12.	None.
<b>RISK MANAGEMENT IMPLICATIONS</b>	
13.	See comments within report.
<b>POLICY FRAMEWORK IMPLICATIONS</b>	
14.	The update of the Capital Programme forms part of the overall Budget Strategy of the Council.

**KEY DECISION?** No

<b>WARDS/COMMUNITIES AFFECTED:</b>	All
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**SUPPORTING DOCUMENTATION**

**Appendices**

1.	Revenue Financial Monitoring
2.	Capital Financial Monitoring

### Documents In Members' Rooms

1.	None	
<b>Equality Impact Assessment</b>		
Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out?		No
<b>Privacy Impact Assessment</b>		
Do the implications/subject of the report require a Privacy Impact Assessment (PIA) to be carried out?		No
<b>Other Background Documents</b>		
<b>Equality Impact Assessment and Other Background documents available for inspection at:</b>		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	The Revenue Budget 2022/23, Medium Term Financial Strategy and Capital Programme (Council 23 February 2022)	

**REVENUE FINANCIAL MONITORING FOR THE PERIOD TO JUNE 2022**

**FINANCIAL POSITION**

1. The current forecast spending against the Council’s net General Fund revenue budget for the year is projected to be a £15.24M deficit. This is a significant and concerning adverse variance to be reporting so early in the year. This is summarised in Table 1 below.

**Table 1 – General Revenue Fund Forecast 2022/23**

	<b>Budget Qtr 1 £M</b>	<b>Annual Forecast Qtr 1 £M</b>	<b>Forecast Variance Qtr 1 £M</b>
Portfolios Net Expenditure	204.91	220.17	15.26 A
Non-Portfolio Net Expenditure	(11.87)	(11.87)	0.00
<b>Net Revenue Expenditure</b>	<b>193.05</b>	<b>208.31</b>	<b>15.26 A</b>
Financing	(193.05)	(193.07)	0.02 F
<b>(Surplus) / Deficit for the year</b>	<b>0.00</b>	<b>15.24</b>	<b>15.24 A</b>

NB Numbers are rounded

2. More detail, including explanations of significant variances as at quarter 1 (in excess of £0.2M) is provided in Annex 1.1.

3. The most significant adverse variance is in the Children & Learning portfolio, which is forecast to be in deficit by £9.19M. This deficit relates primarily to Looked After Children Provision (£5.63M), with placement numbers not reducing as planned, Home to School Transport (£1.58M), with increased numbers of eligible pupils, and agency staff costs within Specialist Core Services (£1.55M). £1.63M of the adverse variances in other portfolios relates to increased energy costs as inflationary pressure takes effect.

Mitigation plans are being worked on to reduce the forecast deficit. Ultimately any persisting deficit will need to be covered by corporate resources which would therefore reduce the council’s future financial resilience and the resources available to help address the previously reported £23.4M budget shortfall in 2023/24 (identified at Council budget papers in February 2022), with this shortfall likely to have risen as inflationary pressures on costs take effect.

**Implementation of Savings Proposals**

4. Of the £9.09M savings plans included within the 2022/23 budget £3.91M (43%) have been achieved or are on track to be achieved before the end of this financial year. The balance of £5.18M (57%) are currently not forecast to be achieved and are included in the adverse variances reported for portfolios. These represent a risk until all management actions required to deliver the savings are complete.

	<b><u>Treasury Management</u></b>
5.	<p>Treasury Management borrowing and investment balances as at 30 June 2022 and forecasts for the year-end are set out in Annex 1.2. After taking into account maturing and new debt requirements in year and a forecast reduction in investment balances, net borrowing is expected to increase to £378.75M for 2022/23. This will change throughout the year as capital plans firm up and actual cash flow are known.</p> <p>The forecast cost of financing the council's loan debt is estimated at £17.36M of which £5.38M relates to the HRA, however this will be subject to movement as the need for further borrowing for the remainder of the year becomes more certain. These costs will be continually monitored, as traditionally there is some slippage with the capital programme each year that results in costs being pushed into later years. Any reduction in the budgeted costs for 2022/23 reflecting any slippage may help offset the large adverse position reported in table 1 above.</p>
6.	<p>Although we currently do not have any short term debt, we anticipate borrowing before year end to replace maturing long term debt, expected reduction in reserves and to fund the forecast capital programme for the year, until a decision is taken with regards to long term borrowing. Any increase in short term borrowing costs will be offset by a reduction in long term costs. This is later than previously reported as cash flows have remained higher than expected.</p>
7.	<p>The Council will monitor the impact of the high levels of inflation on financial markets and provide updates via the Treasury Management reports to Governance Committee.</p>
8.	<p>Annex 1.2 includes an overview of current performance along with an update on the financial outlook. The Council approved a number of indicators at its meeting in February 2022. The Council has operated within the agreed prudential indicators for the first 3 months of the year and is forecast to do so for the remainder of the year. The main changes from the revised Prudential and Treasury Management Codes published by CIPFA in December 2021 are outlined in Annex 1.2.</p>
	<b><u>Reserves &amp; Balances</u></b>
9.	<p>The General Fund Balance is currently £10.07M with no planned drawdown during the year.</p>
10.	<p>At the 31 March 2022, earmarked revenue reserves totalled £96.19M, plus Schools Balances totalling £5.70M. The balance at 31 March 2022 included revenue grants totalling £18.11M carried forward via the Revenue Grants Reserve - General, of which £14.08M relate to COVID-19, which are expected to be used in 2022/23. The estimated forecast position as at the 31 March 2023 (excluding Schools Balances) is £57.00M. The council holds a Medium Term Financial Risk Reserve (MTFR), which exists to provide cover for a variety of anticipated risks such as future funding via Government financial settlements, budget management issues including any non-delivery of expected savings and unexpected events that produce financial 'shocks'. The MTFR reserve is currently estimated as having a £43.20M balance unallocated at the end of the end of the MTFS period. However this doesn't include any contribution towards the in-year deficit highlighted in paragraph 1. This reserve is also important as it creates some capacity for transformation and invest to save measures and therefore helps to provide both financial resilience and support financial sustainability.</p> <p>Any reduction in the MTFR reserve, such as applying it to cover the in-year deficit</p>



	reported here, will reduce future financial resilience and the resource available to deal with future financial difficulties, including the budget shortfall of £23.4M currently reported for 2023/24.
	<b><u>Key Financial Risks</u></b>
11.	The Council maintains a financial risk register which details the key financial risks that face the Council at a given point in time. It is from this register that the level of balances and reserves is determined when the budget is set at the February Council meeting. The register has been reviewed and is attached as Annex 1.3.
	<b><u>Schools</u></b>
12.	Some schools have not yet agreed their budgets for 2022/23, so the forecast position for Schools' Balances is not available for this quarter and will be updated for quarter 2. One school became an academy on 1 May 2022, the accounts of which are being finalised. This school had a small surplus at the end of March 2022.  Schools with deficit budgets continue to be supported by the School Finance Team to develop Deficit Recovery Plans (DRP). There is 1 school that has received a compulsory order to convert to an academy which has a forecast budget surplus of £0.06M.
13.	The current 3-year deficit recovery timetable for schools in deficit to get back to a balanced budget may be extended to 5 years if necessary, for schools that have experienced significant COVID-19 pressures.
	<b><u>Dedicated Schools Grant (DSG) 2022/23</u></b>
14.	The forecast outturn for the Dedicated Schools Grant (DSG) as at the end of June 2022 is a £10.09M cumulative deficit. The deficit is forecast to reduce by £1.0M compared with the position as at the end of 2021/22 due to additional funding coupled with managing demand through earlier intervention and providing additional places in special schools to reduce the number of pupils being placed in highly expensive placements in independent school settings. The Schools Budget is ring-fenced and the DSG deficit will not impact on the wider council services or council tax payers.  This deficit is being driven by significant year on year increases in the number and complexity of Education Health Care Plans (EHCPs) and the increasing numbers of pupils with Special Educational Needs and Disability (SEND) being placed in highly expensive out of city placements in independent school settings. There is also pressure on Early Years funding from a reduction in children placed in Early Years settings. A review of the service provision is under way to reduce costs and increase income to mitigate the reduced funding.
	<b><u>Financial Health Indicators</u></b>
15.	In order to make an overall assessment of the financial performance of the authority it is necessary to look beyond pure financial monitoring and take account of the progress against defined indicators of financial health. Annex 1.4 outlines the performance to date, and in some cases the forecast, against a range of financial indicators which will help to highlight any potential areas of concern where further action may be required.
16.	For Treasury Management, rates for new long term borrowing are higher than budgeted and are on an upward trend. However, the higher interest rates are having a positive impact on investment income and this mitigates the impact on the revenue

budget.

For Income Collection, average days sales outstanding and outstanding debt more than 12 months old are below target. Performance is being impacted by resourcing the implementation of new systems as well as vacancies and staff absence within the debt collection team. Recovery of new debt is being prioritised over old (as more chance of recovery), with older debt aging further. Planned system improvements are expected to help improve performance.

For Creditor Payments, the percentage of valid and undisputed invoices paid within 30 days is below target. A bi-weekly report is being used to engage with users who have approvals and goods receipts notes that are outstanding for more than 30 days. In addition, data on reasons for delays is being produced on a regular basis to help take targeted action.

### **Housing Revenue Account**

17. The Housing Revenue Account is forecast to have a nil variance against the budgeted deficit for the year, as summarised in Table 2 below.

**Table 2 – Housing Revenue Account Forecast 2022/23**

	<b>Budget Qtr 1 £M</b>	<b>Annual Forecast Qtr 1 £M</b>	<b>Forecast Variance Qtr 1 £M</b>
Expenditure	77.33	76.71	0.62 F
Income	(76.41)	(75.79)	0.62 A
<b>(Surplus) / Deficit for the year</b>	<b>0.92</b>	<b>0.92</b>	<b>0.00</b>

NB Numbers are rounded

18. Details of significant variances to budget are provided in Annex 1.5.

### **Collection Fund**

19. Annex 1.6 shows the forecast outturn position for the Collection Fund at quarter 1, with the position summarised in Table 3.

**Table 3 – Collection Fund Forecast 2022/23**

	<b>Council Tax £M</b>	<b>Business Rates £M</b>	<b>Total £M</b>
Distribution of previous years' estimated surplus/(contribution towards estimated deficit)	2.92	(24.27)	(21.35)
Net income and expenditure for 2022/23	(0.22)	(5.87)	(6.09)
<b>(Surplus)/Deficit for the year</b>	<b>2.70</b>	<b>(30.14)</b>	<b>(27.44)</b>
(Surplus)/Deficit brought forward from 2021/22	(2.76)	17.11	14.35

<b>Overall (Surplus)/Deficit Carried Forward</b>	<b>(0.06)</b>	<b>(13.03)</b>	<b>(13.09)</b>
<b>SCC Share of (Surplus)/Deficit</b>	<b>(0.05)</b>	<b>(6.38)</b>	<b>(6.43)</b>
Add: Variance in SCC Government grant income for business rates reliefs for 2022/23		2.31	2.31
Add: SCC Government grant income shortfall in 2021/22 due to deferral of CARF scheme to be repaid to reserves in 2023/24		4.43	4.43
<b>SCC Net Share of (Surplus)/Deficit after Government Grant adjustments to be taken into account in 2023/24 budget setting*</b>	<b>(0.05)</b>	<b>0.36</b>	<b>0.31</b>

NB Numbers are rounded

\*£1.20M of the 2020/21 in-year deficit estimated at January 2021 is already included for 2023/24 in the Medium Term Financial Strategy (final year of the exceptional deficit required to be spread over 3 years).

20.	The position on the Collection Fund as a whole is a surplus to be carried forward of £13.09M. Most of the surplus relates to business rates and comprises a £7.16M variance in the 2021/22 outturn deficit (excluding the £1.99M 2020/21 exceptional deficit being carried forward into 2023/24) and an in-year surplus of £5.87M. The deficit brought forward was lower than had been estimated in January 2022 mainly because reliefs under the COVID Additional Relief Fund (CARF) scheme announced in December 2021 were deferred until 2022/23. The in-year surplus is primarily due to lower retail, hospitality & leisure reliefs than had been estimated (£5.99M) and a reduction in the estimated provision required for appeals (£0.84M), offset by backdated CARF relief (£0.93M). This forecast is based on bills raised for 2022/23 as at the end of June 2022.
21.	Both the retail, hospitality & leisure reliefs and CARF reliefs are funded by Government grant, so changes to these forecasts impact on the grant income receivable to the General Fund. The table shows the net impact for SCC only as a forecast deficit of £0.36M for business rates, once the adverse variance to Government grant for business rates relief for 2022/23 and the repayment to reserves for the 2021/22 shortfall in CARF grant income are factored in.
22.	Significant uncertainty still underpins any estimate relating to the economic effects of high inflation and the cost of living crisis, together with any ongoing effects of the COVID-19 pandemic. As a risk area to the SCC budget, financial trends will be carefully monitored.
	<b>Conclusion and Outlook</b>
23.	This is the first report on our financial forecast for 2022/23. In the previous 2 financial years, budget variances arising from the COVID-19 pandemic were separated from those for business as usual activities (BAU) to enable a clearer view of the financial impact of the pandemic. The Government no longer requires regular COVID-19 financial monitoring data and it is becoming increasingly more difficult to directly link budget pressures to the pandemic, so the separation of variances has been discontinued.

24.	<p>The Council faces severe financial pressures, not only from high demand for services, particularly within Children’s &amp; Learning, but also due to the impact of high levels of inflation. The pay award for 2022/23 has yet to be settled and the Trade Unions have called for an increase of around 11%. This compares with 2.5% provided for within the budget. Any award above the 2.5% allowed for would worsen the forecast deficit. The £15.24M adverse forecast reported in table 1 is clearly of significant concern, and represents around 7.9% of the Council’s net budget. Mitigation measures are being planned and taken to offset this forecast, but should the adverse position materialise it could only be financed from reserves or balances held by the Council, reducing the Council’s capacity to address future financial shocks and importantly reducing flexibility to use such resources to cope with our forecast future budget shortfalls.</p>
25.	<p>While the Council has sufficient reserves and contingency to meet these financial pressures in the short term, any use of these resources in 2022/23 would reduce the amount available to help address the shortfall between the Council’s budgeted expenditure and anticipated funding in future years. The MTFS agreed in February 2022 showed a budget shortfall of £23.4M for 2023/24, which is highly likely to be exacerbated by the high demand for services and inflationary pressures currently being experienced.</p>

#### **Annexes**

1. General Revenue Fund Forecast Qtr 1 2022/23
2. Treasury Management Qtr 1 2022/23
3. Key Financial Risk Register Qtr 1 2022/23
4. Health Indicators Qtr 1 2022/23
5. HRA Forecast Qtr 1 2022/23
6. Collection Fund Qtr 1 2022/23

# Agenda Item 8

Appendix 2

## OVERALL GENERAL REVENUE FUND FORECAST OUTTURN POSITION FOR 2022/23

<b>Portfolio</b>	<b>Budget Quarter 1</b>	<b>Annual Forecast Quarter 1</b>	<b>Forecast Variance Quarter 1</b>
	<b>£M</b>	<b>£M</b>	<b>£M</b>
Children & Learning	58.12	67.30	9.19 A
Communities& Customer Engagement	3.63	4.23	0.60 A
Economic Development	2.17	2.97	0.80 A
Finance & Change	38.37	39.56	1.19 A
Health, Adults & Leisure	81.33	83.72	2.39 A
Housing & the Green Environment	5.94	5.97	0.03 A
Leader	13.83	14.53	0.69 A
Safer City	1.27	1.31	0.04 A
Transport & District Regeneration	0.26	0.58	0.33 A
<b>Total Portfolios</b>	<b>204.91</b>	<b>220.17</b>	<b>15.26 A</b>
Levies & Contributions	0.09	0.09	0.00
Capital Asset Management	10.79	10.79	0.00
Other Expenditure & Income	(22.75)	(22.75)	0.00
<b>Net Revenue Expenditure</b>	<b>193.05</b>	<b>208.31</b>	<b>15.26 A</b>
Council Tax	(111.24)	(111.24)	0.00
Business Rates	(32.78)	(32.78)	0.00
Non-Specific Government Grants	(49.03)	(49.05)	0.02 F
<b>Total Financing</b>	<b>(193.05)</b>	<b>(193.07)</b>	<b>0.02 F</b>
<b>(SURPLUS)/DEFICIT</b>	<b>0.00</b>	<b>15.24</b>	<b>15.24 A</b>

NB Numbers are rounded

## EXPLANATIONS BY PORTFOLIO

### 1. CHILDREN & LEARNING PORTFOLIO

#### KEY REVENUE ISSUES – QUARTER 1 2022/23

The Portfolio is currently forecast to have a deficit of **£9.19M**, which represents a percentage variance against budget of 15.8%.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Portfolio Forecast Outturn</b>	<b>9.19 A</b>	<b>15.8%</b>

A summary of the Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
Divisional Management & Legal	0.21 A
Education - Home to school transport and property mgt	1.58 A
Education - Services for schools, High Needs	0.18 A
Children Looked After	5.63 A
Specialist Core Services	1.55 A
Other	0.05 A
<b>Total</b>	<b>9.19 A</b>

**The SIGNIFICANT issues for the Portfolio are:**

Service Area	Forecast Variance Qtr 1 £M	Explanation
Divisional Management & Legal	0.21 A	The adverse variance of £0.21M relates to pressures with external costs of higher court fees and experts' costs. Based on current demand levels, these pressures are not expected to reduce.
Education - Home to school transport and property mgt	1.58 A	The service is experiencing cost pressures mainly driven by the increased numbers of pupils with an Education, Health and Care Plan (EHCP) who are eligible for home to school transport. The cost pressures are for increased numbers of school escorts as well as increased transport costs. Also, since the pandemic availability of vehicles and drivers has decreased which has driven up the unit costs for transport. These pressures were previously met by additional funding during the pandemic. To mitigate the pressures the service is exploring a range of initiatives including re-procurement and the offer of independent travel training.
Children Looked After	5.63 A	<p>There are a number of demand pressures within the Children Looked After Teams' placement spend. These adverse variances against budget are detailed below:</p> <p>Residential placements - £2.30M  Independent Foster Carers - £1.07M  SCC Foster Carers - £0.68M  Special Guardianship - £0.39M  Children in Care Teams - £0.78M</p> <p>The variances are mainly due to the forecasted non achievement of savings put forward in the February 2022 budget. Placement numbers and costs are currently not reducing as planned and are now expected to be reduce at a slower pace.</p> <p>Additionally, within the Children Looked After staffing teams there is an adverse variance relating to agency staff of £0.41M. This is mainly due to increased demand within these teams. The numbers of agency staff is expected to decrease during the year as the new structures that have recently been created, manage the demand.</p>

Specialist Core Services	1.55 A	There is an adverse variance of £1.55M relating to agency staff currently in the service. The levels of demand with the service has meant that additional agency staff are required in the service teams. Additionally, a number of new permanent staff into the service are not fully case holding currently leading to a requirement for more agency as cover.
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## **2. COMMUNITIES & CUSTOMER ENGAGEMENT PORTFOLIO**

### **KEY REVENUE ISSUES – QUARTER 1 2022/23**

The Portfolio is currently forecast to have a deficit of **£0.6M**, which represents a percentage variance against budget of 16.5%.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Portfolio Forecast Outturn</b>	<b>0.60 A</b>	<b>16.5%</b>

A summary of the Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
Bereavement Services	0.60 A
<b>Total</b>	<b>0.60 A</b>

The **SIGNIFICANT** issues for the Portfolio are:

<b>Service Area</b>	<b>Forecast Variance Qtr 1 £M</b>	<b>Explanation</b>
Bereavement Services	0.60 A	The significant variance in Bereavement Services relates to energy cost increases for electricity and gas to run the Crematorium Service of £0.15M, and additional coroners costs of £0.45M expected to be incurred from Hampshire County Council as the backlog of cases are dealt with.

### **3. ECONOMIC DEVELOPMENT PORTFOLIO**

#### **KEY REVENUE ISSUES – QUARTER 1 2022/23**

The Portfolio is currently forecast to have a deficit of **£0.80M**, which represents a percentage variance against budget of **37.0%**.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Portfolio Forecast Outturn</b>	<b>0.80 A</b>	<b>37.0%</b>

A summary of the Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
Facilities Management	0.45 A
Property Portfolio Management	0.22 A
Planning	0.08 A
Economic Development	0.05 A
<b>Total</b>	<b>0.80 A</b>

The **SIGNIFICANT** issues for the Portfolio are:

<b>Service Area</b>	<b>Forecast Variance Qtr 1 £M</b>	<b>Explanation</b>
Facilities Management	0.45 A	The adverse variance of £0.45M is from increasing energy costs for SCC premises.
Property Portfolio Management	0.22 A	In 2021/22 the investment property income budget was reduced by £0.75M to reflect the impact of the Covid pandemic. The reduction was temporary and ramps back up by £0.25M each year, to return to pre-pandemic levels of budgeted income by 2024/25. The current forecast for investment property income

		indicates the income achieved in 2022/23 will be at a similar level to 2021/22 making the ramp-up unachievable. This is partly due to profit share arrangements in the larger leases being based on prior year performance which means there is a delay in the recovery being reflected in SCC income.
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#### **4. FINANCE & CHANGE PORTFOLIO**

##### **KEY REVENUE ISSUES – QUARTER 1 2022/23**

The Portfolio is currently forecast to have a deficit of **£1.19M**, which represents a percentage variance against budget of 3.1%.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Portfolio Forecast Outturn</b>	<b>1.19 A</b>	<b>3.1%</b>

A summary of the Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
Business Development Management Team	0.01 F
Business Support	0.25 A
City Services - Management & Compliance	0.06 F
City Services - Waste Operations	0.06 F
Highways Contracts	0.37 A
IT Services	0.70 A
<b>Total</b>	<b>1.19 A</b>

**The SIGNIFICANT issues for the Portfolio are:**

<b>Service Area</b>	<b>Forecast Variance Qtr 1 £M</b>	<b>Explanation</b>
Business Support	0.25 A	The £0.25M savings target is forecast not to be achieved as this requires a comprehensive review of the way the Business Support function interacts with all the other Council services, which has not yet been undertaken.
Highways Contracts	0.37 A	The £0.37M adverse variance is the estimated overspend on electricity costs on the street lighting contract for the current year.
IT	0.70 A	The £0.70M adverse variance relates to the IT savings target of £0.90M where savings of £0.20M have already been identified. It is hoped that further savings can be identified during the year.

## 5. HEALTH, ADULTS & LEISURE PORTFOLIO

### KEY REVENUE ISSUES – QUARTER 1 2022/23

The Portfolio is currently forecast to have a deficit of **£2.39M**, which represents a percentage variance against budget of **2.9%**.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Portfolio Forecast Outturn</b>	<b>2.39 A</b>	<b>2.9%</b>

A summary of the Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
Adults - Adult Services Management	0.10 F
Adults - Long Term	1.23 A
Adults - Provider Services	0.08 A
Adults - Reablement & Hospital Discharge	0.22 A
Adults - Safeguarding Adult Mental Health & Out Of Hours	0.25 A
ICU - Provider Relationships	0.65 A
ICU - System Redesign	0.06 A
<b>Total</b>	<b>2.39 A</b>

The **SIGNIFICANT** issues for the Portfolio are:

Service Area	Forecast Variance Qtr 1 £M	Explanation
Adults - Long Term	1.23 A	<p>As at Quarter 1 there is a £1.23M adverse variance due to:</p> <ul style="list-style-type: none"> <li>• A £2.56M potential impact of the revised discharge to assess process where clients are discharged from hospital in line with the updated Covid response process. This often leads to increased average costs compared to pre Covid levels due to the early discharge plus potential lack of reablement support to ensure that clients don't require enhanced packages of care.</li> <li>• There is an element of reduced income relating to direct payments due to a movement in the client base for applicable charging and non achievement of savings around double handed care which have a combined adverse variance of £0.19M.</li> <li>• There is a forecast adverse variance of £0.06M due to a projected increase cost of Learning Disability client demand.</li> <li>• There is a £0.12M adverse variance due to the cost of staffing pressures for agency staff covering vacancies and overtime in the Social Wellbeing and Learning Disability teams.</li> <li>• These costs are partly offset by an expected recovery of Nursing Home spot rate client costs as part of the revised agreement which would be a cost of £1.7M (full year effect).</li> </ul>
Adults - Reablement & Hospital Discharge	0.22 A	<p>As at Quarter 1 there is a £0.22M adverse variance forecast due to ongoing agency staffing pressures in the Hospital Discharge and Connect teams. This is partly, but not fully, offset by Hospital Discharge funding from the CCG/NHS and Covid Contain Outbreak Management Funding.</p>
Adults - Safeguarding Adult Mental Health & Out Of Hours	0.25 A	<p>As at Quarter 1 there is a £0.25M adverse variance forecast due to a £0.18M forecast increased expenditure for residential, nursing and direct payments. There is also a £0.07M adverse variance due to vacant posts covered by locum staff and secondees forecast to be in place until August and September 2022.</p>

ICU Provider Relationships	0.65 A	As at Quarter 1 there is a £0.65M adverse variance. This is in part due a service review that is taking place at a cost of £0.13M. There is also a £0.52M adverse variance against the Contract Review savings target due to the savings currently being viewed as not being achievable this year. All contracts are now being reviewed to identify where savings or rightsizing may help to contribute to the delivery of this saving so this position may change.
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## 6. HOUSING & THE GREEN ENVIRONMENT PORTFOLIO

### KEY REVENUE ISSUES – QUARTER 1 2022/23

The Portfolio is currently forecast to have a deficit of **£0.03M**, which represents a percentage variance against budget of 0.5%.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Portfolio Forecast Outturn</b>	<b>0.03 A</b>	<b>0.5%</b>

A summary of the Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
City Services – Commercial Services	0.07 F
City Services – District Areas	0.27 A
City Services – Trees & Ecology	0.09 F
City Services - Trading areas (Fleet & Landscapes)	0.07 F
Other	0.01 F
<b>Total</b>	<b>0.03 A</b>

The **SIGNIFICANT** issues for the Portfolio are:

<b>Service Area</b>	<b>Forecast Variance Qtr 1 £M</b>	<b>Explanation</b>
City Services - District Areas	0.27 A	The adverse variance in the District teams relates to the significant increase in fuel costs resulting from wholesale cost increases since February 2022, generating an adverse variance of £0.17M; and to an unachievable saving of £0.10M relating to efficiencies to be generated by solar compactor bins. The required vehicles are still on back order and are not likely to be delivered until early 2023.

## 7. LEADER PORTFOLIO

### KEY REVENUE ISSUES – QUARTER 1 2022/23

The Portfolio is currently forecast to have a deficit of **£0.69M**, which represents a percentage variance against budget of **5.0%**.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Portfolio Forecast Outturn</b>	<b>0.69 A</b>	<b>5.0%</b>

A summary of the Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
Cultural Services	0.59 A
HR Services	0.02 A
Land Charges	0.04 A
Legal Services & Customer Relations	0.04 A
<b>Total</b>	<b>0.69 A</b>

The **SIGNIFICANT** issues for the Portfolio are:

Service Area	Forecast Variance Qtr 1 £M	Explanation
Cultural Services	0.59 A	<p>The adverse variation of £0.59M relates to £0.20M for the estimated impact of increasing energy costs for the city's venues and libraries; £0.17M for additional salary costs for overtime, allowances and agency which are required to run the venues and £0.03M cost of sales purchases, these costs had previously been covered by additional income but this is no longer possible due to the venues' increased income target.</p> <p>There are further pressures; £0.03M for the Commonwealth Queen's Baton relay; and £0.16M of income not being achieved, of this £0.15M relates to an events income saving from 2019/20 that is unachievable and £0.01M relates to media hire income in the libraries that is now an obsolete service.</p>

## 8. SAFER CITY PORTFOLIO

### KEY REVENUE ISSUES – QUARTER 1 2022/23

The Portfolio is currently forecast to have a deficit of **£0.04M**, which represents a percentage variance against budget of 2.9%.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Portfolio Forecast Outturn</b>	<b>0.04 A</b>	<b>2.9%</b>

A summary of the Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
Port Health & Trading Standards	0.04 A
<b>Total</b>	<b>0.04 A</b>

**There were no SIGNIFICANT issues for the Portfolio at Quarter 1.**

## 9. TRANSPORT & DISTRICT REGENERATION PORTFOLIO

### KEY REVENUE ISSUES – QUARTER 1 2022/23

The Portfolio is currently forecast to have a deficit of **£0.33M**, which represents a percentage variance against budget of **128.4%**.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Portfolio Forecast Outturn</b>	<b>0.33 A</b>	<b>128.4%</b>

A summary of the Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
Parking & Itchen Bridge	0.34 A
Transportation	0.01 F
<b>Total</b>	<b>0.33 A</b>

The **SIGNIFICANT** issues for the Portfolio are:

<b>Service Area</b>	<b>Forecast Variance Qtr 1 £M</b>	<b>Explanation</b>
Parking & Itchen Bridge	0.34 A	The adverse variance of £0.34M reflects increases in energy costs for 2022/23 of £0.17M for electricity costs for the Multi Storey car parks and Toll Plaza, and an adverse income position for Off Street parking of £0.15M as a result of continuing working from home trends.

## **10. NON-PORTFOLIO EXPENDITURE & INCOME**

### **KEY REVENUE ISSUES – QUARTER 1 2022/23**

Non-Portfolio Expenditure & Income is currently forecast to have a surplus of £0.02M, which represents a percentage variance against budget of **0.01%**.

	<b>Forecast Variance £M</b>	<b>% of budget</b>
<b>Non-Portfolio Forecast Outturn</b>	<b>0.02 F</b>	<b>0.01%</b>

A summary of the Non-Portfolio forecast variance is shown in the table below:

<b>Service Area</b>	<b>Forecast Variance Quarter 1 £M</b>
Capital Asset Management	0.00
Net Housing Benefits Payment	0.00
Other Expenditure & Income	0.00
Council Tax	0.00
Business Rates	0.00
Non-Specific Government Grants & Other Funding	0.02 F
<b>Total</b>	<b>0.02 F</b>

**There were no SIGNIFICANT issues for the Non-Portfolio areas at Quarter 1.**

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## **Treasury Management**

### **Borrowing and Investments**

1. The table below shows the year's opening balance of borrowing and investments, current levels and those predicted for year-end. Forecast borrowing is currently based on year end capital monitoring and will be subject to review during the year.

The Authority maintained its strategy of keeping borrowing and investments below their underlying levels in order to reduce risk and make a net saving.

2.

	31-Mar-22 Actual	31-Mar-22 Average Yield / Rate	30-Jun-22 Actual	30-Jun-22 Average Yield / Rate	31-Mar-23 Forecast	31-Mar-23 Forecast Average
	£M	%	£M	%	£M	%
<b>Long Term Borrowing</b>						
Public Works Loan	246.30	2.88	256.29	2.75	340.29	2.84
LOBO Loans from Banks	9.00	4.89	9.00	4.86	9.00	4.87
	<b>255.30</b>	<b>2.95</b>	<b>265.29</b>	<b>2.88</b>	<b>349.29</b>	<b>2.82</b>
<b>Short Term Borrowing</b>						
Other Local Authorities	0.00	0.00	0.00	0.00	10.00	2.25
Other	0.36		0.36	1.26	0.36	1.26
<b>Total External Borrowing</b>	<b>255.66</b>	<b>0.00</b>	<b>265.65</b>	<b>2.85</b>	<b>359.65</b>	<b>2.78</b>
<b>Other Long Term Liabilities</b>						
PFI Schemes	47.52	9.01	45.95	10.20	44.37	10.20
Deferred Debt Charges (HCC)	13.10	2.66	12.92	2.56	12.73	2.56
<b>Total Gross External Debt</b>	<b>316.28</b>	<b>3.87</b>	<b>324.51</b>	<b>4.08</b>	<b>416.75</b>	<b>3.89</b>
<b>Investments:</b>						
<b>Managed In-House</b>						
Government & Local Authority	0.00	0.00	(10.52)	1.06		
Cash (Instant access)	(54.50)	0.51	(46.60)	1.12	(10.00)	2.25
Cash (Notice Account)	0.00	0.00	0.00	0.00	0.00	0.00
Long Term Bonds	(1.06)	5.27	(1.01)	5.27	(1.00)	5.27
<b>Managed Externally</b>						
Pooled Funds (CCLA) & Shares	(27.25)	3.81	(27.00)	4.04	(27.00)	3.00
<b>Total Investments</b>	<b>(107.22)</b>	<b>3.46</b>	<b>(85.13)</b>	<b>3.96</b>	<b>(38.00)</b>	<b>2.86</b>
<b>Net Debt</b>	<b>209.06</b>		<b>239.38</b>		<b>378.75</b>	

3. After taking into account maturing and new debt requirements in year and a forecast reduction in investment balances, net borrowing is expected to increase to £378.75M for the year.

This will change throughout the year as capital plans firm up and actual cash flow are known and will be reported at the next quarter.

4. The interest cost of financing the council's long term and short term loan debt is charged to the general fund revenue account and is detailed below together with a summary of performance to date.

As detailed below rates for new long term borrowing are higher than budgeted and are on an upward trend. However, the higher interest rates are having a positive impact on investment income, and this mitigates the impact on the revenue budget.

## **Borrowing**

5. The forecast cost of financing the council's loan debt is £17.36M of which £5.38M relates to the HRA, however this will be subject to movement as the need for further borrowing for the remainder of the year becomes more certain.
6. Short term interest rates have remained low and are likely to do so for the remainder of the year and offer good value, which we will utilise to fund any further borrowing needs in the year, unless an opportunity arises to secure a long term loan at advantageous rates or to provide certainty for the portfolio.
- Although we currently do not have any short term debt, we anticipate borrowing before year end to replace maturing long term debt, expected reduction in reserves and to fund the forecast capital programme for the year, until a decision is taken with regards to long term borrowing. Any increase in short term borrowing costs will be offset by a reduction in long term costs. This is later than previously reported as cash flows have remained higher than expected.
7. The Authority has previously raised the majority of its long-term borrowing from the PWLB but will consider long-term loans from other sources including banks, pensions and local authorities, and will investigate the possibility of issuing bonds and similar instruments, in order to lower interest costs and reduce over-reliance on one source of funding in line with the CIPFA Code. PWLB loans are no longer available to local authorities planning to buy investment assets primarily for yield; the Authority intends to avoid this activity in order to retain its access to PWLB loans.
8. As outlined in the treasury strategy, the Authority's chief objective when borrowing has been to strike an appropriately low risk balance between securing low interest costs and achieving cost certainty over the period for which funds are required, with flexibility to renegotiate loans should the Authority's long-term plans change being a secondary objective. The Authority's borrowing strategy continues to address the key issue of affordability without compromising the longer-term stability of the debt portfolio.
- Over the April-June quarter, short-term rates rose between 0.5% and 0.9% and long-term rates rose between 0.6% and 0.8%.
9. The Authority has an increasing CFR due to the capital programme and currently has a further estimated borrowing requirement of £91.10M for the year, as determined by the Liability Benchmark which takes into account capital spend, maturing debt, usable reserves and working capital. Having considered various options and in consultation with our advisors, it was decided to take a long-term maturity loan. This loan provides some longer-term certainty and stability to the debt portfolio and was in respect of the GF for unfinanced debt at the 31 March 2022.
- Rates are on an upward trajectory and are currently above the rate used for setting budget. Further borrowing will be required during the year and rates will be monitored to determine the appropriate time; current advice is to take small amounts over regular period due to interest volatility.

<b>Long Term Loans</b>	<b>Date</b>	<b>Amount £M</b>	<b>Rate %</b>	<b>Period (Years)</b>
PWLB Maturity Loan	12/05/2022	10,000	2.94%	25
<b>Total Borrowing</b>		<b>10,000.00</b>		

	<b><u>Investment</u></b>																																																																						
10.	<p>The Authority holds significant invested funds, representing income received in advance of expenditure plus balances and reserves. During the year investment balances have ranged between £109.37M and £73.27M during the year and are currently £85.13M but are expected to reduce to £38M by year end.</p> <p>The 0.25% increases in Bank Rate at the MPC's meetings in May and June and with the prospect of more increases to come, short-dated cash rates, which had ranged between 0.7% - 1.5% at the end of March, rose on average by 0.65% over the quarter.</p> <p>At the end of June, the rates on DMADF average 1.06% and the return on sterling low volatility net asset value (LVNAV) Money Market Funds averaged 1.12%.</p> <p>Forecast income is now £1.4M, £0.38M higher than originally budgeted.</p>																																																																						
	<b><u>External Managed investments</u></b>																																																																						
11.	The council has invested £27M in property funds as an alternative to buying property directly. As previously reported these funds offer the potential for enhanced returns over the longer term but may be more volatile in the shorter term and are managed by professional fund managers which allows the Authority to diversify into asset classes other than cash without the need to own and manage the underlying investments.																																																																						
12.	Because these funds have no defined maturity date but are usually available for withdrawal after a notice period (90 days), their performance and continued suitability in meeting the Authority's investment objectives is regularly reviewed.																																																																						
13.	Strategic fund investments are made in the knowledge that capital values will move both up and down on months, quarters and even years; but with the confidence that over a three to five-year period total returns will exceed cash interest rates. In light of their performance over the long-term and the Authority's latest cash flow forecasts, investment in these funds has been maintained.																																																																						
14.	<p>The market has continued to improve since year end when the value was last reported as £30.89M and at £32.51M has increased by a further £1.62M and is now £5.51M above the initial investment of £27M.</p> <p>The dividend for April to June has been estimated at £0.27M, 4.04% against the original investment, this is similar to 2021/22. If rates remain at this level the total forecast dividend for the year is £1.09M.</p>																																																																						
	<b><u>Financial Review and Outlook</u></b>																																																																						
15.	<p>A summary of the external factors, which sets the background for Treasury, as provided by the council's treasury advisors, Arlingclose Ltd, is summarised below.</p> <p><b><u>Arlingclose's Economic Outlook for the remainder of 2022/23 (based on the June 2022 interest rate forecast)</u></b></p> <table border="1"> <thead> <tr> <th></th> <th>Current</th> <th>Sep-22</th> <th>Dec-22</th> <th>Mar-23</th> <th>Jun-23</th> <th>Sep-23</th> <th>Dec-23</th> <th>Mar-24</th> <th>Jun-24</th> <th>Sep-24</th> <th>Dec-24</th> <th>Mar-25</th> <th>Jun-25</th> </tr> </thead> <tbody> <tr> <td>Official Bank Rate</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Upside risk</td> <td>0.00</td> <td>0.50</td> <td>0.75</td> <td>0.75</td> <td>0.75</td> <td>0.75</td> <td>0.75</td> <td>0.75</td> <td>0.75</td> <td>0.75</td> <td>0.75</td> <td>0.75</td> <td>0.75</td> </tr> <tr> <td>Arlingclose Central Case</td> <td>1.25</td> <td>1.75</td> <td>2.25</td> <td>2.25</td> <td>2.25</td> <td>2.25</td> <td>2.25</td> <td>2.25</td> <td>2.25</td> <td>2.00</td> <td>2.00</td> <td>1.75</td> <td>1.75</td> </tr> <tr> <td>Downside risk</td> <td>0.00</td> <td>-0.25</td> <td>-0.25</td> <td>-0.25</td> <td>-0.25</td> <td>-0.25</td> <td>-0.25</td> <td>-0.25</td> <td>-0.50</td> <td>-0.50</td> <td>-0.75</td> <td>-0.75</td> <td>-0.75</td> </tr> </tbody> </table>		Current	Sep-22	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Official Bank Rate														Upside risk	0.00	0.50	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	Arlingclose Central Case	1.25	1.75	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.00	2.00	1.75	1.75	Downside risk	0.00	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.50	-0.50	-0.75	-0.75	-0.75
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Downside risk	0.00	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.25	-0.50	-0.50	-0.75	-0.75	-0.75																																																										
16.	The economic interest rate outlook provided by the Council's treasury advisor, Arlingclose Ltd, for June 2022 is detailed below and is based on the following Underlying Assumptions:																																																																						

- The MPC will raise Bank Rate further to dampen aggregate demand and reduce the risk of sustained higher inflation.
- Arlingclose expects Bank Rate to rise to 2.25% by December, in 25bp steps at each of the next four meetings. We now also expect a reduction in Bank Rate during the forecast period.
- Risks remain weighted to the upside in the short term following the MPC's more hawkish stance.
- Gilt yields will remain under upward pressure in the short term on inflation and central bank policy expectations, and investor uncertainty. Yields will decline over the medium time as weak growth places pressure on central banks to ease policy.
- The risks around the gilt yield forecasts remain tilted to the upside over the short term, primarily due to US policy uncertainty. Over the medium term, the balance of risks shifts to the downside as growth softens.

17. Following Russia's Invasion of Ukraine in February, global inflationary pressures have intensified sharply, leading to a sizeable deterioration in the outlook for world and UK growth.

The economic backdrop in the April-June quarter was characterised by higher oil, gas and commodity prices, fears of rising and persistent inflation and its damaging impact on consumers' cost of living, little indication of an imminent end to Russia-Ukraine hostilities and supply chain bottlenecks exacerbated by war in Ukraine and lockdowns in China.

Added to this was tough rhetoric and action by central bankers globally on fighting inflation through higher interest rates and quantitative tightening even as financial conditions became increasingly difficult for consumers, more so for those whose wages have not kept pace with inflation.

In the UK inflation remained elevated. Ofgem, the energy regulator, increased the energy price cap by 54% in April, equivalent to around £700 for a household with average energy consumption (the cap had already increased 12% back in October 2021). May data showed CPI edging higher to 9.1% while the core CPI rate, which removes energy, fuel and food was 5.9%. RPI rose to 11.7%.

The labour market continued to show signs of tightness as employers struggled to fill vacancies with workers with skill sets matching their requirements. The unemployment rate 3m/year for April fell to 3.8% and is now below pre-pandemic levels. Pay growth was 6.8% for total pay (including bonuses) and 4.2% for regular pay; however, adjusted for inflation, growth in total pay was just 0.4%, whilst regular pay fell 2.2%.

Unsurprisingly, with disposable income squeezed and another energy cap increase due in October, consumer confidence plummeted to the level last seen during the 2008/09 financial crisis. Quarterly GDP growth was 0.8% in the January-March quarter and the Bank of England now expects a decline of 0.3% in Q2 2022.

Having increased interest rates by 0.25% in April, the Bank of England's Monetary Policy Committee on the 15th of June 2022 voted 6-3 to increase the official Bank Rate by 0.25% to 1.25%. Those members in the minority preferred to increase Bank Rate by 0.5%. Rises in the

	<p>input and output producer price measures suggest further inflationary pressure is in the pipeline. The Bank of England is therefore unlikely to become complacent, so further rate rises look likely in the near term.</p> <p>Annual inflation in the US rose to 8.6% in May, the highest in nearly 40 years. The Federal Reserve also stepped up its fight against inflation with a 0.5% hike in rates in May followed by a further increase of 0.75% in June, the latter its most aggressive hike since 1994 and higher than markets expected, taking policy rates to a range of 1.5% - 1.75%.</p> <p>Inflation in the Eurozone also pushed higher to 8.1%, with energy price pressures a major contributor. Europe is heavily impacted by the energy crisis following the Russian invasion of Ukraine, but concerns about the Eurozone's peripheral members and highly indebted members states complicates the European Central Bank's response as it seeks to normalise monetary policy. The ECB stated it would end quantitative easing at the beginning of July and then increase interest rates by 0.25% later in the month, the first hike since 2011. The central bank's Governing Council also convened an emergency meeting in June to address 'fragmentation' risks.</p>
	<p><b><u>Credit background</u></b></p>
18.	<p>In May Moody's affirmed the long-term rating of Guildford Borough Council at Aa3, a reflection of the Council's solid track record of budgetary performance and high level of usable reserves, but changed the 'outlook' (the longer-term direction of travel) to negative. The agency downgraded the long-term rating of Warrington Borough Council from A2 to A3 and that of Transport for London (TfL) from A3 to Baa1.</p> <p>Having completed its full review of its credit advice on unsecured deposits at UK and non-UK banks, in May Arlingclose extended the maximum duration limit for five UK banks, four Canadian banks and four German banks to six months. The maximum duration for unsecured deposits with other UK and non-UK banks on Arlingclose's recommended list is 100 days.</p> <p>Arlingclose continued to monitor and assess credit default swap levels for signs of credit stress but made no changes to the counterparty list or recommended durations. Nevertheless, increased market volatility is expected to remain a feature, at least in the near term and, as ever, the institutions and durations on the Authority's counterparty list recommended by Arlingclose remains under constant review.</p>
	<p><b><u>Investment Performance</u></b></p>
19.	<p>The council's advisors undertake quarterly investment benchmarking across its client base. We previously had a more diversified portfolio and at higher interest rates than the average as a result of moving into the bond programme earlier than most clients, but there is now more competition for bonds from both government bodies and other local authorities, so opportunities to replace maturing bonds are limited and we have seen a fall in suitable instruments. With this in mind, and the changes to Prudential code to only borrow when cash flows dictate, our investments primarily now consist of a previous long term investment in property funds and short term investments for cash flow purposes.</p>
20.	<p>Our current investments in bonds has reduced from £3M to £1M following maturities in 2021/22 and we maintained the property funds at £27M, with all other cash being placed in short term deposits as shown in table in paragraph 2.</p>
21.	<p>As detailed in paragraph 11 our cash balances have continued to be higher than forecast. As a result, we had £57.12M in short term investment which is above our normal working balances.</p>

	Our target is to reduce this to a £10M working balance to reduce borrowing and therefore net interest costs but this will be dependent on actual capital spend and movement in balances.
22.	<p>Investments managed internally are currently averaging a return of 1.16% which is slightly higher than the average unitary authority at 0.96% whilst maintaining a higher average credit rating at AAA. Total income returns at 2.08% is also higher than the average for both unitary (1.52%) and LA's (1.39%), this is primarily due to historic investment in EIB bonds which return 5.27%, although on a small balance of £1M, since maturities cannot be replaced at the same level.</p> <p>We hold 36% of our investments in strategic funds which offer higher return over the long term as detailed in paragraphs 11 to 14 above. This is higher than the average but in line with our strategy.</p> <p>In addition, due to the increase in the capital value of our external funds of +19.6% our total investment return at 9.11% is significantly higher than the average LA's at 3.10% and the average unitary at 1.78% across Arlingclose's client base, but as previously reported it is the income return that is the driver to invest plus.</p>
	<b><u>Revision to CIPFA Codes</u></b>
23.	CIPFA published revised Prudential and Treasury Management Codes in December 2021. The Prudential Code took immediate effect although detailed reporting requirements could be deferred until the 2023/24 financial year and have not been included in this report whilst we are reviewing the impact of the proposed changes.
24.	<p>The main changes or expected changes from previous codes include:</p> <ul style="list-style-type: none"> <li>• Additional reporting requirements for the Capital Strategy.</li> <li>• For service and commercial investments, in addition to assessments of affordability and prudence, an assessment of proportionality in respect of the Authority's overall financial capacity (i.e. whether plausible losses could be absorbed in budgets or reserves without unmanageable detriment to local services).</li> <li>• Forward looking prudential code indicators must be monitored and reported to members at least quarterly.</li> <li>• A new indicator for net income from commercial and service investments to net revenue stream.</li> <li>• Inclusion of the liability benchmark as a treasury management prudential indicator. CIPFA recommends this is presented as a chart of four balances – existing loan debt outstanding; loans CFR, net loans requirement, liability benchmark – over at least 10 years and ideally cover the authority's full debt maturity profile.</li> <li>• Excluding investment income from the definition of financing costs.</li> <li>• Credit and counterparty policies should set out the Authority's policy and practices relating to Environmental, Social and Governance (ESG) investment considerations.</li> <li>• Additional focus on the knowledge and skills of officers and elected members involved in decision making</li> </ul>
25.	Early indications are that future long term investments, such as CCLA will be prohibited but we will not need to unwind existing investments.

## KEY FINANCIAL RISKS

The following table identifies the key financial risks to the council's financial position over the short to medium term together with a summary of the mitigating actions in place and planned. These financial risks are reflected in the assessment of the adequacy of estimates and reserves. The assessment of risk is based on the following risk scoring criteria:

LIKELIHOOD (Probability)					
A - Almost certain	> 95%	↑	Is expected to occur in most circumstances		
B - Likely			Will probably occur in most circumstances		
C - Possible	50%		Might occur at some time		
D - Unlikely		↓	Could occur at some time		
E - Very Unlikely	< 5%		May only occur in exceptional circumstances		

  

IMPACT	5 - Minor	4 - Moderate	3 - Significant	2- Major	1- Extreme
Service delivery / key priorities	No noticeable effect	Some temporary disruption to a single service area/ delay in delivery of one of the council's objectives	Regular disruption to one or more services/ a number of corporate objectives would be delayed or not delivered	Severe service disruption on a directorate level / many corporate priorities delayed or not delivered	Unable to deliver most priorities / statutory duties not delivered
Financial Impact	Loss or loss of income < £10k	Loss or loss of income £10k - £499k	Loss or loss of income £500k - £4.99m	Loss or loss of income £5m < £9.99m	Loss or loss of income >£10m
Reputation	Internal review	Internal scrutiny required to prevent escalation	Local media interest. Scrutiny by external committee or body	Intense public, and media scrutiny	Public Inquiry or adverse national media attention

- Robustness of estimates

Key Financial Risk	INHERENT RISK		Comments/Mitigating Actions in place	RESIDUAL RISK	
	Likelihood	Impact		Likelihood	Impact
FE1. Interest rates are underestimated.	Likely	Major	<ul style="list-style-type: none"> <li>Prudent estimates are made around future rates when costing the financing of the capital programme.</li> <li>Market intelligence provided by Treasury Management advisors.</li> <li>Treasury Management Strategy is aligned with CIPFA Code and DLUHC Guidance re investing funds prudently and having regard to the security and liquidity of its investments before seeking the highest rate of return.</li> </ul>	Possible	Significant
FE2. Existing fees and charges: Projected levels of income within the period are not achieved and/or maintained.	Possible	Significant	<ul style="list-style-type: none"> <li>Fees and charges have been reviewed as part of the business planning process. If there are 'in year' shortfalls these form part of the budget monitoring processes.</li> </ul>	Possible	Significant
FE3. New income streams: Projected levels of income within the period are not achieved.	Possible	Significant	<ul style="list-style-type: none"> <li>Income generating activity has been identified as part of current approved savings proposals. There is a risk that in light of the economic backdrop that these levels of income will not be achieved.</li> <li>Higher risk as it is based on new sources of income.</li> </ul>	Possible	Significant
FE4. Volatility of Business Rates funding given the uncertainty around impact of successful appeals.	Likely	Major	<ul style="list-style-type: none"> <li>The appeals provision has been reviewed and updated in light of known current appeals/challenges and potential threats and will be reviewed on a regular basis.</li> <li>Appeals can be backdated and as a consequence of this the Council has set aside a provision to deal with this element of the financial impact.</li> <li>The appeals window for the 2017 rating list will be closed on 31 March 2023 and there may be an increase in the number of cases lodged as the deadline approaches.</li> <li>Legislation has been enacted to prevent appeals as a consequence of measures to control COVID-19. Billing authorities were allocated a share of a £1.5Bn COVID-19 Additional Relief Fund for 2021/22 to award discretionary relief to those business ineligible for existing support linked to business rates.</li> </ul>	Possible	Significant

- **Robustness of estimates**

Key Financial Risk		INHERENT RISK		Comments/Mitigating Actions in place	RESIDUAL RISK	
		Likelihood	Impact		Likelihood	Impact
FE5.	<b>Increase in demand led spending pressures</b> (including impact of Welfare Reform, social care, safeguarding) over and above the current budget provision.	Possible	Extreme	<ul style="list-style-type: none"> <li>• Annual budget setting process developed in consultation with service managers</li> <li>• Monitoring of capital (quarterly) and revenue (monthly) budgets, reported to EMB and Cabinet (Quarterly).</li> <li>• Action plans to address any significant in year budget variances are agreed with EMB with the status of the agreed actions reported to EMB on a monthly basis</li> <li>• Destination 22 action plan intended to reduce the number of Looked After Children</li> </ul>	Possible	Major
FE6a.	Third party provider costs will increase as a result of the introduction of the <b>National Living Wage</b>	Almost certain	Significant	<ul style="list-style-type: none"> <li>• As each contract is procured any impact of this will need to be assessed and addressed to ensure services are procured within budget.</li> </ul>	Possible	Significant
FE6b.	<b>Third party provider costs increase</b> as result of SCC having to 'step in' in the event of potential provider failure (social care providers)	Unlikely	Significant	<ul style="list-style-type: none"> <li>• ICU contract monitoring arrangements and general market oversight and intelligence</li> <li>• Market Sustainability and Fair Cost of Care grant funding has been received in 2022/23, at least 75% of which is to be used to increase fee rates (if rates are below the fair cost of care)</li> </ul>	Very Unlikely	Moderate
FE7.	<b>Legal challenge to savings proposals</b> that could result in the proposal being either discontinued or revised.	Possible	Significant	<ul style="list-style-type: none"> <li>• Robust budget consultation process in place for any service redesign proposals.</li> </ul>	Unlikely	Moderate
FE8.	<b>Pressure on returns from investment properties</b> in both the short and longer term.	Possible	Major	<ul style="list-style-type: none"> <li>• There is a full and robust process around the financial and legal analysis of the individual investments.</li> <li>• Investments are diversified between sectors.</li> <li>• No current plans to expand the Property Investment Fund</li> </ul>	Possible	Significant
FE9.	<b>Voluntary sector</b> is either unwilling or unable to support the delivery of certain services or activities	Possible	Major	<ul style="list-style-type: none"> <li>• Review the overall expectation and co-ordination of the services required of the voluntary sector.</li> <li>• Consideration is given to this risk in deciding whether to design services around the voluntary sector</li> </ul>	Possible	Significant
FE10.	The council's <b>service delivery partners</b> seek to exit an agreement or are no longer able to deliver the required service or the council seeks to reach an exit agreement.	Likely	Major	<ul style="list-style-type: none"> <li>• Central Contracts Team monitors and work closely with the council's significant service delivery partners.</li> <li>• Contractual obligations on both parties that set out the respective roles and responsibilities.</li> </ul>	Possible	Significant
FE11.	The Council may received reduced funding if Government make changes to the Local Government funding mechanism. Such changes may include removing the ring-fence for Public Health Grant and rolling it in to general funding.	Possible	Major	<ul style="list-style-type: none"> <li>• The Council will plan for any proposed changes through the Medium Term Financial Strategy process.</li> </ul>	Possible	Major



- Adequacy of proposed financial reserves

Key Financial Risk		INHERENT RISK		Comments/Mitigating Actions	RESIDUAL RISK	
		Likelihood	Impact		Likelihood	Impact
FR1.	<b>Business Rate Retention &amp; Council Tax Growth</b> - the council fails to collect, retain and grow business rate income	Possible	Major	<ul style="list-style-type: none"> <li>• For the business rates multiplier, the assumption built into the MTFS is based on an annualised CPI Rate reflecting the uplift set by government. The government has frozen the business rate multiplier for 2022/23, however councils will be compensated for this via grants.</li> <li>• The MTFS includes assumptions on growth which have been reviewed in conjunction with the Growth service team and Business rate collection team, including pipeline developments and their assumed operational dates. This will be monitored on a frequent basis as part of the standard monitoring arrangements.</li> <li>• Business rates are set to be revalued with an effective date of April 2023. Dependent on the outcome of the revaluation exercise, this may impact on the level of retained business rates and/or their collectability.</li> </ul>	Possible	Significant
FR2.	<b>Delivery of all of the agreed savings</b> is not achieved.	Possible	Extreme	<ul style="list-style-type: none"> <li>• Progress and delivery of the overall programme and individual projects is monitored at Executive Director level, by EMB, with any non achievement forming part of the normal budget monitoring action plan process.</li> <li>• EMB review the validity and achievability of projects and provide approval (or not) to projects</li> </ul>	Possible	Major
FR3.	The Government could impose a lower <b>Council Tax referendum</b> threshold and/or reduce or remove the <b>Adult Social Care Precept</b>	Possible	Significant	<ul style="list-style-type: none"> <li>• The 'core' Council Tax and Adult Social Care Precept were frozen in the 2022/23 budget. The MTFS assumes increases of 1.99% for 'core' Council Tax and no increase in the Adult Social Care Precept for future years.</li> <li>• The Adult Social Care Precept was introduced as part of the Autumn 2015 Spending Review and allowed local authorities with social care responsibilities to increase Council Tax provided it was ring-fenced to Adult Social Care budgets.</li> <li>• The option for a Social Care Precept has applied for a number of years and the Spending Review 2021 indicated a 1% flexibility is likely to apply for each year of the 3-year spending review (2022/23 - 2024/25).</li> </ul>	Unlikely	Significant
FR4.	<b>Slippage in capital receipts</b> (not accompanied by a slippage in spend).	Possible	Significant	<ul style="list-style-type: none"> <li>• Non-receipt of any planned income will require a permanent draw from reserves, additional borrowing or for savings to be found in the capital programme.</li> <li>• Impact reflects the cost of borrowing in short term (the interest payments).</li> </ul>	Possible	Moderate
FR5.	If <b>building inflation</b> was to exceed general inflation over a prolonged period, this would have a significant adverse impact on <b>HRA balances</b> and, in turn, the business model in respect of the redevelopment and refurbishment of the SCC Housing stock.	Possible	Major	<ul style="list-style-type: none"> <li>• Surpluses are liable to change annually, either favourably or not, and this will be reflected in the annual review of stock investment needs and estimated unit rates.</li> <li>• Monitoring and assessment of potential impact with business model sufficiently flexible to allow for reassessment of priority outcomes against available budget</li> </ul>	Possible	Significant
FR6.	The level of funds within the <b>internal insurance provisions</b> is inadequate to meet current or future demand	Possible	Significant	<ul style="list-style-type: none"> <li>• The adequacy of the provision is informed by the output from periodical (at least triennial) external actuarial reviews of the funds.</li> <li>• The level of funding required is reviewed as part of annual budget setting process and the position, in respect of potential liabilities is reviewed on a monthly basis.</li> </ul>	Unlikely	Significant

- Adequacy of proposed financial reserves

Key Financial Risk		INHERENT RISK		Comments/Mitigating Actions	RESIDUAL RISK	
		Likelihood	Impact		Likelihood	Impact
FR7.	<b>Ad hoc or unforeseen events / emergencies.</b>	Possible	Extreme	<ul style="list-style-type: none"> <li>• The Council's Reserves may be utilised in respect of the financial impact of such an event.</li> <li>• Subject to the nature of the event alternative sources of funding might be available e.g. Bellwin Scheme.</li> <li>• In previous years the Government allocated un-ringfenced support funding to local authorities to meet COVID-19 pressures and provided funding to meet some fees and charges income losses and some irrecoverable tax losses, as well as providing some ring-fenced grant funding for specific measures e.g. infection control. No un-ringfenced funding has been provided for 2022/23, so use of reserves may be required to meet any COVID-19 expenditure or income losses.</li> </ul>	Possible	Major
FR8.	The cost of implementing the <b>Care Act 2014</b> is greater than anticipated.	Possible	Significant	<ul style="list-style-type: none"> <li>• The Government announced a new basis for Social Care provision on 7 September 2021, with a "cap and floor" scheme being implemented from October 2023 to be funded via a new Health and Social Care Levy.</li> <li>• No costing analysis has been provided so it is unclear whether the quantum of funding allocated at a national level will be sufficient to cover the costs of the scheme. There is also a risk that the method for distributing the funding will be unfavourable to the Council.</li> <li>• The 2022/23 Services Grant announced in the Provisional Local Government Finance Settlement provides funding to meet the Council's cost of the new Health and Social Care Levy (payable from April 2022), however this funding is only guaranteed for 1 year.</li> </ul>	Possible	Significant
FR9.	<b>CCG</b> could seek to reduce its level of contribution to the 'pooled budgeting' arrangement with SCC	Possible	Major	<ul style="list-style-type: none"> <li>• Ongoing relationship and dialogue with CCG re shared objectives and outcomes.</li> </ul>	Unlikely	Significant
FR10.	The council is unable to quantify the financial impact on both vulnerable individuals and key council services arising from implementation of <b>welfare reforms</b>	Possible	Significant	<p>The impact of Welfare Reform on all service areas will be difficult to monitor or to mitigate against.</p>	Possible	Significant
FR11.	<b>Inflation increases</b> at a higher rate than anticipated	Likey	Significant	<ul style="list-style-type: none"> <li>• Assumptions have been made in the estimates about the likely level of general inflation that will apply in 2022/23. CPI is currently running at 9.4% (June 2022), well above the level that had been anticipated.</li> <li>• Market intelligence provided by Arlingclose - independent treasury advisors.</li> <li>• An amount is included in the MTFS to cover key elements of inflation, based on assumed inflation rates at the time the MTFS is agreed.</li> <li>• Beyond this provision, it would be managed as an 'in year' issue and services would normally be expected to absorb the difference.</li> </ul>	Likely	Significant
FR12.	<b>Pay Inflation</b> is at a higher rate than anticipated	Likely	Major	<ul style="list-style-type: none"> <li>• The MTFS model approved in February 2022 is based on a pay award of 2.5% for 2022/23 and 2.0% thereafter.</li> <li>• It should be noted that the trade unions have called for a minimum increase of £2,000 or the current rate of RPI, whichever is the greater, for 2022/23. RPI is currently running at 11.8% (June 2022).</li> <li>• Pay awards for the majority of local government employees are agreed through the National Joint Council for Local Government Services, with representatives from both employers and trade unions.</li> </ul>	Likely	Significant
FR13.	Exiting the European Union - Uncertainty and economic forces, at least in the short term, within both the local business and wider business sector may have an adverse impact on investment decisions and local employment which, in turn, would impact on business rate income.	Likely	Significant	<ul style="list-style-type: none"> <li>• National and local modelling in respect of the future approach to business rate retention will need to reflect changes in the financial environment.</li> <li>• There may be either pressure or incentives for non UK owned business to move operations back to within an EU country.</li> <li>• Treasury Management advisors are regularly updating the Council on the economic impact of exiting the European Union, the strength of the pound, inflation and interest rates.</li> </ul>	Likely	Significant

- Adequacy of proposed financial reserves

Key Financial Risk		INHERENT RISK		Comments/Mitigating Actions	RESIDUAL RISK	
		Likelihood	Impact		Likelihood	Impact
FR14.	There are unplanned and unforeseen consequences (and costs) arising from the implementation of new, or changed, systems and processes across service areas within the organisation	Possible	Significant	<ul style="list-style-type: none"> <li>• A Projects and Change Team is in place. A full programme management approach is taken, including planning and risk assessment, with significant support to major projects.</li> </ul>	Unlikely	Significant
FR15.	New accounting rules for financial investments may result in adverse valuation movements being charged to the General Fund in the year that they occur.	Possible	Significant	<ul style="list-style-type: none"> <li>• Accounting rules require gains/losses from valuation movements for certain types of financial investments to be recognised in the year they occur, rather than when the investments are sold.</li> <li>• The Government put in place legislation to mitigate the impact on the General Fund for the five years 2018/19 to 2022/23. Local authorities are lobbying for the mitigation to be extended. If it isn't, the Medium Term Financial Risk Reserve will be used to manage the volatility that the timing difference may cause.</li> </ul>	Unlikely	Significant
FR16.	COVID-19 will adversely impact on budgets	Almost certain	Major	<ul style="list-style-type: none"> <li>• COVID-19 is having ongoing financial effects, as well as introducing significant uncertainty for future financial projects. Major income streams are likely to be impacted, such as council tax and business rates, as well as numerous service costs rising due to increased demand e.g. for social care. The Council included anticipated additional expenditure/income losses in the MTFS agreed in Feb 2021. The MTFS will continue to be used to model the potential effects and ensure the authority continues to plan ahead with robust estimates.</li> </ul>	Almost certain	Significant

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### Prudential Indicators Relating to Treasury

	<u>Maximum</u>	<u>Forecast</u>	<u>Status</u>
Maximum Level of External Debt £M	£975M	£436M	Green
As % of Authorised Limit	100%	44.72%	Green
	<u>Maximum</u>	<u>Highest YTD</u>	<u>Status</u>
Authorised Limit for external debt £M	£975M	£326M	Green
Operational Limit for external debt £M	£850M	£326M	Green
Maximum external borrowing year to date	£785M	£266M	Green
Limit of fixed interest debt %	100%	83.4%	Green
Limit of variable interest debt %	50%	16.6%	Green
Limit for Non-specified investments £M	£100M	£28M	Green
	<u>Target</u>	<u>Actual Qtr1</u>	<u>Status</u>
<b>Other Treasury Performance Indicators</b>			
Average % Rate Long Term New Borrowing	2.40%	2.94%	Red
Average % Rate Existing Long Term Borrowing	3.00%	2.95%	Green
Average Short Term Investment Rate - Cash	0.01%	0.40%	Green
Average Short Term Investment Rate – Fixed	0.01%	0.88%	Green
Average Long Term Investment Rate - Bonds	2.00%	5.27%	Green
Average Return on Property Fund	4.00%	4.04%	Green
Average Return on All Investments	2.40%	3.96%	Green

### Minimum Level of General Fund Balances

		<u>Status</u>
Minimum General Fund Balance	£10.1M	
Forecast Year End General Fund balance	£10.1M	Green

### Income Collection

	<u>2022/23 Target</u>	<u>Qtr1 YTD</u>	<u>Status</u>
Collection rate	>100%	97.69%	Amber
Average days sales outstanding	</= 62 days	89	Red
Outstanding debt more than 12 months old	</= 20.52%	28.32%	Red
Debt written off	</= 1%	0.21%	Green

### Creditor Payments

	<u>2022/23 Target</u>	<u>Qtr1 YTD</u>	<u>Status</u>
Valid and undisputed invoices paid within 30 days	96%	88.35%	Red

**Tax Collection rate**

	<b><u>2021/22</u></b> <b><u>Actual</u></b> <b><u>Rate</u></b>	<b><u>Target</u></b> <b><u>Collection</u></b> <b><u>Rate</u></b>	<b><u>Qtr 1 Collection Rate</u></b>		<b><u>Status</u></b>
			<b><u>Last Year</u></b>	<b><u>This Year</u></b>	
Council Tax	92.67%	95.20%	27.17%	27.07%	Amber
National Non Domestic Rates	95.90%	97.56%	33.22%	32.16%	Amber

# Agenda Item 8

Appendix 6

## HOUSING REVENUE ACCOUNT FORECAST OUTTURN POSITION FOR 2022/23

The Housing Revenue Account is currently forecast to have a nil variance against the budgeted deficit for the year.

	<b>Budget Quarter 1</b>	<b>Annual Forecast Quarter 1</b>	<b>Forecast Variance Quarter 1</b>
	<b>£M</b>	<b>£M</b>	<b>£M</b>
<b>Expenditure</b>			
Responsive repairs	13.27	14.39	1.12 A
Cyclical maintenance	7.36	7.36	0.00
Rents payable	0.10	0.20	0.10 A
Debt management	0.08	0.08	0.00
Supervision & management	25.05	25.89	0.84 A
Interest & principal repayments	5.16	5.16	0.00
Depreciation	23.76	21.86	1.90 F
Direct revenue financing of capital	2.54	1.76	0.78 F
<b>Total Expenditure</b>	<b>77.33</b>	<b>76.71</b>	<b>0.62 F</b>
<b>Income</b>			
Dwelling rents	(71.84)	(71.22)	0.62 A
Other rents	(1.18)	(1.18)	0.00
Service charge income	(2.34)	(2.34)	0.00
Leaseholder service charges	(1.05)	(1.05)	0.00
Interest received	0.00	0.00	0.00
<b>Total Income</b>	<b>(76.41)</b>	<b>(75.79)</b>	<b>0.62 A</b>
<b>(SURPLUS)/DEFICIT</b>	<b>0.92</b>	<b>0.92</b>	<b>0.00</b>

NB Numbers are rounded

**The SIGNIFICANT issues for the Portfolio are:**

Service Area	Forecast Variance Qtr 1 £M	Explanation
Reactive and Cyclical repairs	1.12 A	<p>The adverse variance of £1.12M relates to inflation on building materials of £1.54M which is impacting on the cost of repairs and is partially offset by a favourable variance on vehicle recharging of £0.42M. The current level of inflation for building materials was reported at over 12% in Q4 of 2021/22. High inflation is expected to continue into 2022/23.</p> <p>A review of Fleet costs has been undertaken to ascertain the value of charges on vehicles which have been fully paid off, to ensure capital charges are not continuing.</p>
Supervision & Management	0.84 A	<p>The adverse variance on Supervision and Management relates to the forecast impact of increasing energy prices on the cost of providing communal lighting and running of lifts. The forecast also builds in an assumption of a higher than budgeted pay award due to the cost of living increases in 2022/23.</p>
Depreciation	1.90 F	<p>A review of the depreciation methodology in 2021/22 has resulted in a lower assumed depreciation charge for 2022/23.</p>
Rental Income	0.62 A	<p>Turnaround time of void properties have increased, as well as the number of properties being held for demolition. Remedial plans are being put in place to improve the turnaround times.</p>
Direct Revenue Financing	0.78 F	<p>Efforts are being made to ensure the working balance to the HRA is maintained at £2M. The level of saving to be achieved is £0.78M, to be apportioned across relevant budget headings once identified.</p>



### COLLECTION FUND REVENUE ACCOUNT FOR YEAR ENDED 31ST MARCH 2023

	Current Budget 2022/23 £M	Forecast 2022/23 £M	Variance Adverse / (Favourable) 2022/23 £M
<b>Council Tax</b>			
Total Council Tax Income	(128.46)	(128.56)	(0.11)
Total Council Tax Expenditure (incl. precepts)	131.37	131.26	(0.11)
<b>Council Tax Deficit/(Surplus) for the Year</b>	<b>2.92</b>	<b>2.70</b>	<b>(0.22)</b>
Council Tax Deficit/(Surplus) Brought Forward	(2.65)	(2.76)	(0.11)
<b>Council Tax Deficit/(Surplus) Carried Forward</b>	<b>0.26</b>	<b>(0.06)</b>	<b>(0.32)</b>
<b>Business Rates</b>			
Total Business Rates Income	(123.32)	(128.44)	(5.12)
Total Business Rates Expenditure	99.05	98.30	(0.74)
<b>Business Rates Deficit/(Surplus) for the Year</b>	<b>(24.27)</b>	<b>(30.14)</b>	<b>(5.86)</b>
Business Rates Deficit/(Surplus) Brought Forward	26.26	17.11	(9.15)
<b>Business Rates Deficit/(Surplus) Carried Forward</b>	<b>1.99</b>	<b>(13.03)</b>	<b>(15.02)</b>
<b>Total Collection Fund (Surplus)/Deficit</b>	<b>2.26</b>	<b>(13.09)</b>	<b>(15.34)</b>
<b>Council Tax (Surplus)/Deficit</b>			
Contribution (to)/ from SCC		(0.05)	
Contribution (to)/ from HPCC		(0.01)	
Contribution (to)/ from H and IOW F&R		(0.00)	
Council Tax Collection Fund Balance c/f		<u>(0.06)</u>	
<b>NDR (Surplus)/Deficit</b>			
Contribution (to)/ from SCC		(6.38)	
Contribution (to)/ from DLUHC		(6.51)	
Contribution (to)/ from H and IOW F&R		(0.13)	
NDR Collection Fund Balance c/f		<u>(13.03)</u>	
<b>Total SCC (Surplus)/Deficit</b>		<u><b>(6.43)</b></u>	
ADD: Variance in grant estimated as due from Government (General Fund)		2.31	
<b>NET SCC (Surplus)/Deficit for future budget purposes at Qtr 1</b>		<u><b>(4.13)</b></u>	

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<b><u>CAPITAL FINANCIAL MONITORING FOR THE PERIOD TO JUNE 2022</u></b>			
1.	Table 1 shows the changes to the individual portfolio programmes. The updated programme for the General Fund is £359.50M and £266.72M for the HRA.		
2.	Details of changes made since the start of the year, totalling a net increase of £1.10M can be found in annex 2.1. £0.76M has been added to the programme under either delegated decisions or previous Cabinet/Council papers and £0.33M net addition requires approval, as detailed in paragraph 3 and 4.		
<b><u>Table 1 – Changes to Portfolio Programmes</u></b>			
	<b>Latest Programme £M</b>	<b>Previous Programme £M</b>	<b>Total Change £M</b>
Children & Learning	71.07	71.07	0.00
Communities & Customer Engagement	0.97	0.85	0.12
Economic Development	3.05	3.05	0.00
Finance & Change	27.01	27.01	0.00
Health, Adults & Leisure	18.85	18.85	0.00
Housing & the Green Environment	33.82	33.81	0.01
Leader	9.72	9.20	0.52
Safer City	0.16	0.16	0.00
Transport & District Regeneration	194.85	194.40	0.45
<b>Total GF Capital Programme</b>	<b>359.50</b>	<b>358.40</b>	<b>1.10</b>
Housing Revenue Account	266.72	266.72	0.00
<b>Total Capital Programme</b>	<b>626.22</b>	<b>625.12</b>	<b>1.10</b>
NB. there may be small arithmetic variations in the table as figures have been rounded			
3.	Approval is sought for the addition and spend of £0.53M to the Transport & District Regeneration programme for Cycling. Grant funding has been awarded from the Department for Transport to provide cycle facilities in the Bitterne area. The grant comes from the Active Travel Fund and will be providing improvements to cycling and walking along Bitterne Road East. Improvements will include enhanced signalised pedestrian crossings, cycle lanes and enhanced landscaping along the corridor. Works will be complete in the 2022/23 financial year.		
4.	Approval is sought for the reduction of £0.20M to the Transport & District Regeneration Future Transport Zone project in 2023/24. The delivery of the project will not be affected, as the funding was received directly by our partners.		
<b>SLIPPAGE AND REPHASING</b>			
5.	Slippage occurs where works are not expected to take place according to the provisions agreed in the capital programme. Re-phasing of capital expenditure is due to works being carried out sooner than anticipated, budget and funding is brought forward from future years to match the expenditure.		

	Following a review to ensure that all projects are accurately profiled, and budgets are suitably aligned to anticipated works and spend, there is £30.64M of General Fund and £6.94M of HRA anticipated work in 2022/23 where work has slipped into later years. Details of schemes with major slippage and where any rephasing has been applied are provided in annex 2.3.			
6.	Table 2 below summarises resulting net slippage and rephasing by individual capital programmes. There is zero net effect to the budgets over the 5-year capital programme.			
	<u>Table 2 – Net Slippage</u>	<b>Movement in 2022/23 £M</b>	<b>Annex 2.3 Ref</b>	
	Children & Learning	0.03	-	
	Communities & Customer Engagement	0.00	-	
	Economic Development	(0.15)	-	
	Finance & Change	(3.16)	1-2	
	Health, Adults & Leisure	(10.56)	3	
	Housing & the Green Environment	(3.76)	4-6	
	Leader	(4.09)	7	
	Safer City	0.00	-	
	Transport & District Regeneration	(8.95)	8-10	
	<b>Total General Fund</b>	<b>(30.64)</b>		
	Housing Revenue Account	(6.94)	11-15	
	<b>Total Capital Programme</b>	<b>(37.58)</b>		
	NB. there may be small arithmetic variations in the table as figures have been rounded			
	<b>20202/23 MONITORING POSITION</b>			
7.	The forecast performance of individual capital programmes in 2022/23 is summarised in table 2 below.			
	<u>Table 2 – Summary of the General Fund &amp; HRA Capital Forecast 2022/23</u>			
		<b>Revised Programme £M</b>	<b>Forecast £M</b>	<b>Forecast Variance £M</b>
				<b>Forecast Variance %</b>
	Children & Learning	30.87	30.87	0.00
	Communities & Customer Engagement	0.97	0.97	0.00
	Economic Development	2.31	2.31	0.00
	Finance & Change	11.01	11.01	0.00
	Health, Adults & Leisure	3.94	3.94	0.00
	Housing & the Green Environment	15.17	15.17	0.00
	Leader	5.63	5.63	0.00
	Safer City	0.16	0.16	0.00
	Transport & District Regeneration	70.00	70.00	0.00
	<b>Total General Fund</b>	<b>140.07</b>	<b>140.07</b>	<b>(0.00)</b>
				<b>0.00</b>

	Housing Revenue Account	49.04	46.04	(3.00)	(6.12)
	<b>Total Capital Programme</b>	<b>189.11</b>	<b>186.11</b>	<b>(3.00)</b>	<b>(1.56)</b>
	<b><u>Financed by</u></b>				
	*CR - GF Borrowing	(58.04)	(58.04)	0.00	0.00
	*CR - HRA Borrowing	(19.33)	(18.88)	(0.46)	(2.35)
	Capital Receipts	(4.12)	(4.12)	0.00	0.00
	Contributions	(12.87)	(12.87)	0.00	0.00
	Capital Grants	(67.69)	(67.70)	(0.00)	0.00
	Direct Revenue Financing	(2.18)	(1.99)	(0.19)	(8.54)
	HRA – MRA	(24.87)	(22.51)	(2.36)	(9.49)
	<b>Total Funding</b>	<b>189.11</b>	<b>186.11</b>	<b>(3.00)</b>	<b>(1.59)</b>
	*CR – Council Resources NB there may be small arithmetic variations in the table as figures have been rounded				
8.	The forecast spend for 2022/23 is £189.11M, giving a total forecast favourable variance of £3.00M. The reasons for the major forecast surplus/deficit variances are detailed in Annex 2.2.				
	<b>CAPITAL RESOURCES</b>				
9.	The resources which can be used to fund the capital programme are as follows: <ul style="list-style-type: none"> <li>• Central Government Grants and from other bodies</li> <li>• Contributions from third parties</li> <li>• Council Resources - Capital Receipts from the sale of HRA assets</li> <li>• Council Resources - Capital Receipts from the sale of General Fund assets</li> <li>• Revenue Financing</li> <li>• Council Resources – Borrowing</li> </ul>				
10.	Capital Receipts from the sale of Right to Buy (RTB) properties are passed to the General Fund capital programme to support the Private Sector Housing schemes.				
11.	It should be noted that the revised General Fund Capital programme is based on prudent assumptions of future government grants to be received. Most of these grants relate to funding for schools and transport and are unringfenced. However, in 2022/23 these grants have been passported to these areas.				
12.	Annex 2.4 details the current level of available resources. This shows that the largest resource currently un-earmarked is S106 developer contributions. This relates to receipts in the latter part of 2021/22 for which the works are still being scoped and will be added to the programme during 2022/23.				
	<b>OVERALL CAPITAL PROGRAMME AND FINANCING</b>				
13.	The revised overall programme by year, including amendments that are being requested as part of this report and use of resources, can be found in Annex 2.5.				
14.	The most significant amount of funding for the General Fund programme is provided by council resources, which at present, is mainly through borrowing. Borrowing costs				

	are in the main met within a central provision. The HRA programme is primarily funded by Major Repairs Reserve (direct revenue contribution).
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<b><u>SUPPORTING DOCUMENTATION</u></b>	
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<b>Annexes</b>	
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|----|---|
| 1. | GF & HRA Programme Changes Since Last Reported Position |
| 2. | GF & HRA Major Forecast Variances as at June 2022       |
| 3. | GF & HRA Slippage & Rephasing as at June 2022           |
| 4. | GF Capital Resources Available as at June 2022          |
| 5. | GF & HRA Revised 5 Year Programme and Use of Resources. |

**GENERAL FUND & HRA: PROGRAMME AMENDMENTS SINCE LAST REPORTED POSITION**

Portfolio	Scheme	£M	*Council/Cabinet **Delegated Approval	Funding Source
<b><u>Additions to the Programme</u></b>				
Communities & Customer Engagem	Community CIL Awards	0.12	**	CIL
Leader	Bragate Wall Restoration	0.52	*	CIL
Transport & District Regeneration	Cycling	0.53	^	Government Grant
	Moorlands Pedestrian Crossing	0.12	**	CIL
		<u>0.65</u>		
<b><u>Reductions to the Programme</u></b>				
Transport & District Regeneration	Future Transport Zone	(0.20)	^	Government Grant
<b>Total Variations to the Overall Programme</b>		<u><u>1.10</u></u>		

	£M
* - Approved By Council/Cabinet	0.52
** - Approved under Delegated Powers	0.24
^ - Require Approval	0.33
<b>Total Variations to the Overall Programme</b>	<u><u>1.10</u></u>

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### Forecast Major GF & HRA Variance Since Last Reported Position

	HRA
1.	<p><b><u>Decent Neighbourhoods Projects (Surplus of £0.40M)</u></b></p> <p>There has been a slight delay with the planning application that was submitted in May 2021 and still waiting for a decision on the flood risk objections. This is due to the procurement being under resourced. Therefore, this project Any future costs will be covered by the reviewed budget set in 2023/24.</p>
2.	<p><b><u>Electrical Heating Systems (Surplus £1.23M)</u></b></p> <p>This project anticipates a surplus due to shortage of electricians who meet the requirement for the works needed to be carried out. The project is to spend £1.3m in this financial year dependent on Gov grant which has been given an extension to July 2022. There is a possibility to directly award the works to the current external Contractor subject to Procurement.</p>
3.	<p><b><u>Insulation Upgrades (Surplus £1.00M)</u></b></p> <p>This project will be incurring a surplus due to shortage of resources. The Housing Operations have only delivered 14 units to date as opposed to delivering 12 units per week for the remainder of this financial year. There have been some issues with asbestos surveys, but at the current delivery rate this is not a real issue. The team is looking to find a delivery partner to support the project.</p>

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### Major GF & HRA Slippage & Rephasing Since Last Reported Position

	<b>Finance &amp; Change</b>
1.	<p><u>Materials Recycling Facility (Slippage of £0.58M from 2022/23 into 2023/24)</u> This project is still awaiting planning approval before works can start. SCC is only making a contribution towards the project and the timescales and management are outside of SCC's control.</p>
2.	<p><u>Corporate Assets Decarbonisation Scheme (CADS) (Slippage of £2.58M from 2022/23 into 2023/24)</u> It was previously envisaged to be the bulk of streetlighting spend during the 22/23 financial year, but there is an ongoing protracted / delayed contractual process with our Street Lighting Services provider. Therefore, approval of the Final Business Case and implementation of the project will not be possible until at least late summer 2022. This means the bulk of the ordering of materials and delivery on the ground will not commence until the latter part of 22/23.</p>
	<b>Health, Adults &amp; Leisure</b>
3.	<p><u>Outdoor Sports Centre Improvements (Slippage of £10.55M from 2022/23 into 2023/24 and 2024/25)</u> The Outdoor Sports Centre is included as part of the Council's Levelling Up Fund Grant bid. The development of the full business case has been pushed back to align with the deadlines associated with the bid. Previously the full business case was expected to be presented to Council for approval in July, this will now be moved back until the outcome of the LUF bid is known.</p>
	<b>Housing &amp; the Green Environment</b>
4.	<p><u>RIFAS River Itchen Flood Alleviation Scheme (Slippage of £4.20M from 2022/23, 2023/24 and 2024/25 into 2025/26 and 2026/27)</u> The budget for this scheme has been realigned to match proposed delivery of works and expenditure set out in the full business case for funding to be submitted to the Environment Agency. This has resulted in the scheme costs being delayed by a year.</p>
5.	<p><u>Purchase of Vehicles (Slippage of £2.85M from 2022/23 into 2023/24)</u> There is currently a long lead time for vehicle purchases due to global supply issues on components in the motor industry. It is expected that only vehicles that are part of existing orders will be delivered this financial year.</p>
6.	<p><u>Depot Improvements (Slippage of £0.41M from 2022/23 into 2023/24)</u> The budget for improving depots may not be required depending on service developments. The budget has been slipped in quarter 1 as it will not be spent this year in any case and could be future surplus depending on the result of the review of service requirements and the capital programme.</p>
	<b>Leader</b>

	<p><u>Restoring and Promoting Heritage Assets (Slippage of £4.09M from 2022/23 into 2023/24)</u></p> <p>Based on an updated project plan, the budget has been aligned to reflect the phasing of the works, as it currently stands. As the plan and delivery model is still being developed there is a possibility that the project will be phased over a longer period, to enable the Council to procure the specialist contractors needed for these works.</p>
	<p><b>Transport &amp; District Regeneration</b></p>
7.	<p><u>S106 - Highways (Slippage of £0.34M from 2022/23 to 2023/24)</u></p> <p>This budget represents S106 allocations which have not been linked to a specific project. A review of these contributions is being carried out which will lead to works in 2023/24.</p>
8.	<p><u>Transforming Cities Fund (Slippage of £5.48M from 2022/23 to 2023/24)</u></p> <p>The change in administration in May 2021 resulted in a review of the whole TCF programme from June to September 2021, during which some changes to schemes were requested that triggered DfT Change Control – the outcome of two of the three change control submissions are now known. The programme and spend profile was reviewed in June based on current position, and delays associated with the review and subsequent change control have been incorporated, resulting in a slippage across all the TCF schemes.</p>
	<p><u>Future Transport Zone (Slippage of £3.19M from 2022/23 and £0.02M from 2024/25 into 2023/24)</u></p> <p>The Solent Future Transport Zone programme had an indicative funding profile that was developed as part of the funding bid process and has been refined as the programme and projects within it have been specified, approved and progressed. Given the nature of such a large scale programme of activity this will be an ongoing, iterative process.</p> <p>The budget changes from those currently approved (previously forecast) to the reprofiled ones proposed for 2022/23 are as a result of a number of different factors:</p> <ul style="list-style-type: none"> <li>- Programme timeframe impacts: <ul style="list-style-type: none"> <li>o COVID has had a significant impact on project delivery and has created knock-on timescales impacts that have resulted in a need to reprofile a number of the project deliverables into the next financial qtr/year.</li> <li>o Resourcing – the FTZ has been under resourced for the past year which has slowed project delivery and therefore spend; this has now been largely rectified and the reprofiled spend reflects this.</li> <li>o Delivery processes – constraints across the sector (external factors) have on a number of occasions impacted our ability to meet internal timeframes which has subsequently impacted in year spend projections.</li> </ul> </li> <li>- Programme scoping/definition: <ul style="list-style-type: none"> <li>o The original budget allocations were indicative and based on high level assumptions. With additional resource the FTZ have been able to fully scope out the project requirements to provide more</li> </ul> </li> </ul>

	<p>certainty on required activity, deliverables, cost estimates and related spend profile projections.</p> <ul style="list-style-type: none"> <li>○ A number of the Programme areas have been broken down into more detailed work streams with distinct sub-divided budget allocations identified for those sub tasks.</li> </ul>
	<b>HRA</b>
9.	<p><u>Renew Warden Alarm (Slippage of £0.52M from 2022/23 into 2023/24)</u>  Anticipating an expenditure of £30,000 due to lack of resources and recruitment of staff. Which had a knock-on effect on the works needed to be carried out. Therefore, the delay has caused a slippage into 23/24.</p>
10.	<p><u>Townhill Park Regeneration (Slippage of £0.38M from 2022/23 into 2023/24)</u>  The de-commissioning programme is currently being reviewed and may be paused for this financial year. However, a demolition contract is in the pipeline for this financial year dependant on the success of purchasing of 2 leaseholder's properties. Therefore, it is anticipated that the decommissioning and demolition cost will be £1.8m and the project will incur a slippage into 23/24.</p>
11.	<p><u>Albion Towers Heating (Slippage of £0.60M from 2022/23 into 2023/24)</u>  Due to the global shortage of resources and labour this project will be incurring a surplus due. However, the Housing Operations are in the process of recruitment and obtaining resources.</p>
12.	<p><u>GN New Homes (Slippage of £5.43M from 2022/23 into 2023/24)</u>  The workers will not be on site as planned in Oct 2022. Start on Site is now estimated for June 2023. This project is now anticipating a spend of £1.5m. Therefore, this project will be slipped into 23/24.</p>

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# Agenda Item 8

## Appendix 12

### Capital Resources Available as at June 2022 (Capital Receipts; Community Infrastructure Levy and Section 106 funds)

<b>Resource</b>	<b>Balance Bfwd £M</b>	<b>Received to Date 2022/23 £M</b>	<b>Allocated to Current Programme £M</b>	<b>Ear- marked £M</b>	<b>Available Funding £M</b>	<b>Anticipated Receipts in Year £M</b>
Capital Receipts	(1.84)	(0.07)	1.60	0.00	(0.31)	(2.15)
CIL	(15.56)	(0.30)	18.80	1.00	(0.00)	(2.03)
S106	(9.43)	(0.13)	8.23	0.00	(1.33)	(0.10)
	<b>(26.83)</b>	<b>(0.50)</b>	<b>28.63*</b>	<b>1.00</b>	<b>(1.64)</b>	<b>(4.28)</b>

\*Over allocated by £1.3M (funds held £27.33M less £28.63M). Allocation based on future anticipated receipts over the 5-year capital programme.

NB. there may be small arithmetic variations in the table as figures have been rounded

### **General Fund Capital Receipts Forecast**

	<b>Bfwd £M</b>	<b>2022/ 2023 £M</b>	<b>2023/ 2024 £M</b>	<b>2024/ 2025 £M</b>	<b>2025/ 2026 £M</b>	<b>2026/ 2027 £M</b>	<b>Total £M</b>
Current Forecast	(1.84)	(2.22)	(0.00)	0.00	0.00	0.00	(4.06)

NB. there may be small arithmetic variations in the table as figures have been rounded

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# Agenda Item 8

## Appendix 13

### General Fund & HRA - Revised 5 Year Programme Totals and Use of Resources

#### Programme Comparison

	2022/ 2023 £M	2023/ 2024 £M	2024/ 2025 £M	2025/ 2026 £M	2026/ 2027 £M	Total £M
Revised Programme	189.11	202.54	107.75	61.18	65.64	626.22
Previous Programme	225.38	176.08	101.04	57.48	65.14	625.12
<b>Movement</b>	<b>(36.27)</b>	<b>26.46</b>	<b>6.72</b>	<b>3.70</b>	<b>0.50</b>	<b>1.10</b>

Programme	2022/ 2023 £M	2023/ 2024 £M	2024/ 2025 £M	2025/ 2026 £M	2026/ 2027 £M	Total £M
Children & Learning	30.87	25.98	14.22	0.00	0.00	71.07
Communities & Customer Engagement	0.97	0.00	0.00	0.00	0.00	0.97
Economic Development	2.31	0.74	0.00	0.00	0.00	3.05
Finance & Change	11.01	9.10	4.99	1.91	0.00	27.01
Health, Adults & Leisure	3.94	8.61	6.30	0.00	0.00	18.85
Housing & the Green Environment	15.17	6.94	6.00	4.20	1.50	33.82
Leader	5.63	4.09	0.00	0.00	0.00	9.72
Safer City	0.16	0.00	0.00	0.00	0.00	0.16
Transport & District Regeneration	70.00	53.44	17.52	22.19	31.70	194.85
<b>Total General Fund</b>	<b>140.07</b>	<b>108.90</b>	<b>49.03</b>	<b>28.30</b>	<b>33.20</b>	<b>359.50</b>
Housing Revenue Account	49.04	93.63	58.73	32.87	32.44	266.72
<b>TOTAL CAPITAL PROGRAMME</b>	<b>189.11</b>	<b>202.54</b>	<b>107.75</b>	<b>61.18</b>	<b>65.64</b>	<b>626.22</b>

#### Use of Resources

*CR - GF Borrowing	(58.04)	(64.73)	(33.83)	(4.50)	(3.69)	(164.78)
*CR - HRA Borrowing	(19.33)	(54.30)	(27.98)	(4.40)	(4.40)	(110.42)
Capital Receipts	(4.12)	(13.03)	(4.82)	(1.99)	(1.99)	(25.95)
Direct Revenue Financing	(12.87)	(10.84)	(5.50)	(6.20)	(2.25)	(37.66)
Capital Grants	(67.69)	(33.33)	(9.70)	(17.61)	(27.26)	(155.60)
Contributions	(2.18)	(1.40)	(0.56)	(0.48)	(0.48)	(5.09)
HRA – MRA	(24.87)	(24.90)	(25.36)	(26.01)	(25.58)	(126.72)
<b>Total Financing</b>	<b>(189.11)</b>	<b>(202.54)</b>	<b>(107.75)</b>	<b>(61.18)</b>	<b>(65.64)</b>	<b>(626.22)</b>

\*CR – Council Resources

NB. there may be small arithmetic variations in the tables as figures have been rounded

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# Agenda Item 9

<b>DECISION-MAKER:</b>	CABINET
<b>SUBJECT:</b>	<b>CHILDREN'S RESIDENTIAL CARE PROJECT – VARIATION OF CONSTRAINT</b>
<b>DATE OF DECISION:</b>	September 13, 2022
<b>REPORT OF:</b>	<b>COUNCILLOR PAFFEY CABINET MEMBER FOR CHILDREN &amp; LEARNING</b>

<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Title</b>	<b>IIC Project Manager</b>	
	<b>Name:</b>	<b>Niall Tyler</b>	<b>Tel: 023 8083 3461</b>
	<b>E-mail:</b>	<b>niall.tyler@southampton.gov.uk</b>	
<b>Director</b>	<b>Title</b>	<b>Executive Director Wellbeing (Children &amp; Learning)</b>	
	<b>Name:</b>	<b>Rob Henderson</b>	<b>Tel: 023 8083 4899</b>
	<b>E-mail:</b>	<b>Robert.henderson@southampton.gov.uk</b>	

## **STATEMENT OF CONFIDENTIALITY**

**NOT APPLICABLE.**

## **BRIEF SUMMARY**

The purchase of properties within Southampton for use as Children's Homes was approved by Council / Cabinet in March 2020. This report requests the extension of the delegation to the Executive Director Wellbeing to purchase properties inside the Southampton City Council administrative area (Section 27 of the Council / Cabinet Report March 2020 – See Appendix 1) to also permit the purchase of properties that are suitable for use / conversion to a Children's Home within adjoining Local Authority areas.

## **RECOMMENDATIONS:**

	(i)	To authorise the Executive Director Wellbeing, following consultation with the Cabinet Member for Children & Learning to approve the purchase of properties for potential Children's Homes as set out in the Business Plan approved in March 2020, subject to an amendment that purchase may be authorised within adjoining Local Authority areas in addition to the Southampton area as originally approved.
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## **REASONS FOR REPORT RECOMMENDATIONS**

1.	The project team is finding that there is a lack of suitable properties, at an acceptable price, within the Southampton City Council (SCC) administrative area. However, the team has identified suitable properties in areas such as Rownhams and Hedge End. The extension to the original delegation is required to give effect to the delivery of Children's Homes project within the wider locality and allow the potential purchase of one or more properties such as these and their subsequent conversion to Children's Homes.
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<b>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED</b>	
2.	The option to purchase properties even further away from Southampton, rather than just the adjoining Local Authorities, was rejected as two aims of the project are 1: To bring children closer to Southampton, and 2: keep funds spent on the 'homes within the local economy.
3.	The option of doing nothing will keep the restriction on area of purchase in place, thus making it less likely that the project team can locate and purchase suitable properties for conversion to Children's Homes.
<b>DETAIL (Including consultation carried out)</b>	
4.	<p>The Local Placement Plan – Children's Residential Care Project was approved in March 2020 (see Annexe A), days before the country went into the first lockdown due to COVID-19.</p> <ul style="list-style-type: none"> <li>- The budget given to provide the first 3 homes was £2.311 million.</li> <li>- The first home was due to be in use from March 2022, with the others to follow from March 2023.</li> </ul> <p>Since March 2021 the project team has assessed well over 100 properties and has completed 31 physical viewings (as of 27/06/22). So far, the Council has not completed the purchase of any property.</p> <p>One of the key issues the project team is finding is the lack of suitable properties, at an acceptable price, within the Southampton City Council (SCC) administrative area.</p> <p>There are more of these types of properties in the urban areas surrounding Southampton, such as (for example) Rownhams (Test Valley Borough Council), West End, and Hedge End (both Eastleigh Borough Council) but purchase outside of the area was not included within the original project approval.</p> <p>The project team identified a suitable property at Rownhams, Southampton, but the property lies within Test Valley Borough Council's administrative area and, as it stands, we could not complete the purchase of this property.</p> <p>The project team is of the opinion that, by allowing the Council to consider purchasing properties within the adjoining Local Authority areas, it is more likely to find and purchase a suitable property than if it is constrained to within SCCs administrative area.</p> <p>Therefore, it is recommended that Cabinet extends its original approval to also permit purchase of properties that are suitable for use / conversion to a Children's Home in adjoining Local Authority areas.</p>
<b>RESOURCE IMPLICATIONS</b>	
<b><u>Capital/Revenue</u></b>	
5.	<p>The price of properties that are suitable for SCC's needs as potential Children's Homes varies across the city; this holds true when looking at property prices outside the SCC area.</p> <p>Because the type of property that SCC is seeking is viewed as a "good-sized family house" they command a premium price.</p> <p>The capital funding is to remain the same as per the previous Cabinet / Council report on the 17th and 18th March 2020 at £2,311,500.</p>

	For revenue, the costs will also remain the same. As per the previous report, it should be noted that the costs will be compared to spends on external placements identifying a net reduced revenue spend.
<b><u>Property/Other</u></b>	
6.	<p>Section 14 of the Full Council Report – March 2020 (see Appendix A) states that “In total it is suggested that SCC develop five two bedded children’s homes and one four bedded crisis intervention centre in Southampton.”</p> <p>Due to financial considerations, the project will instead aim to deliver two four bedded children’s homes plus the crisis intervention centre. This is due to the staffing costs per-child of a two bedded children’s home making them uneconomic, whereas a four bedded children’s home has the potential to deliver revenue cost savings to the Council.</p>
<b>LEGAL IMPLICATIONS</b>	
<b><u>Statutory power to undertake proposals in the report:</u></b>	
7.	Section 120 Local Government Act 1972 permits a Council to acquire land by agreement or otherwise, inside or outside of its area, to be used for the purpose of any of the Council’s statutory functions.
8.	Purchase of any property under s.120 above is subject always to an overriding financial duty to ensure that public funds are used for a public purpose and the Council’s wider ‘Best Value’ duties as set out in the Local Government Act 1999, specifically the duty to secure continuous improvement in the way its functions are exercised having regard to a combination of economy, efficiency and effectiveness.
<b><u>Other Legal Implications:</u></b>	
9.	Purchasing properties outside of the City boundaries will render section 203 of the Housing and Planning Act 2016 which is a useful tool that allows a local authority to lawfully override any easements, restrictive covenants or other interests affecting land that may be prohibitive in nature to the proposed use of the property, ineffective. Section 203 specifies that the criteria for the benefit of the use of this power is that the authority ‘could acquire the land compulsorily for the purposes of the building and maintenance work’ and any properties falling outside of the City boundaries therefore will not satisfy these criteria.
10.	Any property purchased outside the local authority area will therefor be subject to any covenants or other restrictions imposed within the property title and such matters will only be resolvable by agreement with the benefactors of any rights under those property constraints.
11.	Undertaking due diligence at an early stage in the process will mitigate this risk and legal title to any land or properties identified as being of potential interest to the Council can be checked prior to any offer to purchase being made to assess whether there are any interests in the land that could pose an issue in relation to the use of the property as a children’s home and save time and resources.
<b>RISK MANAGEMENT IMPLICATIONS</b>	
12.	From a reputational perspective, it is recognised that not all residents may necessarily be comfortable with a Children’s Home opening their

	street/area and it could be perceived or alleged that, in widening the area being looked at, the council is seeking to transfer this potential problem out of the city (and not therefore impact on SCC residents).	
13.	The project team are very aware of the possibility / likelihood of neighbourhood concern and plan to mitigate this as much as possible by a programme of open and honest communication with residents, Local Councillors, and other interested parties. However, it is not a risk that can be fully mitigated and must be accepted as such.	
<b>POLICY FRAMEWORK IMPLICATIONS</b>		
14.	The provision of Children's Homes is included in " <i>Our Together Plan: Southampton's Corporate Parenting Strategic Plan 2022/27</i> ", Priority 1 " <i>Safe and Trusted Relationships</i> " – Key deliverables 2: " <i>Delivery of Southampton Residential Children's Homes Project so that young people who need care in a children's home can have this locally.</i> "	
<b>KEY DECISION?</b>		<b>No</b>
<b>WARDS/COMMUNITIES AFFECTED:</b>		NONE.
<u>SUPPORTING DOCUMENTATION</u>		
<b>Appendices</b>		
1.	Link to Local Placement Plan – Children's Residential Care: <a href="https://www.southampton.gov.uk/modernGov/documents/s45369/Full%20Council%20Report.pdf">https://www.southampton.gov.uk/modernGov/documents/s45369/Full%20Council%20Report.pdf</a>	
<b>Documents In Members' Rooms</b>		
1.	None	
<b>Equality Impact Assessment</b>		
<b>Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.</b>		<b>No</b>
<b>Data Protection Impact Assessment</b>		
<b>Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.</b>		<b>No</b>
<b>Other Background Documents – NONE.</b>		
<b>Title of Background Paper(s)</b>	<b>Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)</b>	
1.	None	

<b>DECISION-MAKER:</b>	CABINET MEMBER FOR COMMUNITIES & CUSTOMER ENGAGEMENT		
<b>SUBJECT:</b>	COMMUNITY CHEST GRANT 2022/23 ROUND 1		
<b>DATE OF DECISION:</b>	16 AUGUST 2022		
<b>REPORT OF:</b>	EXECUTIVE DIRECTOR COMMUNITIES, CULTURE AND HOMES		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Michelle Chan (Community Grants and Fundraising Officer)</b>	<b>Tel:</b> 07341804452
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<b>Director</b>	<b>Name:</b>	<b>Mary D’Arcy (Executive Director for Communities, Culture and Homes)</b>	<b>Tel:</b> 02380834611
	<b>E-mail:</b>	mary.d’arcy@southampton.gov.uk	

<b>STATEMENT OF CONFIDENTIALITY</b>	
None	
<b>BRIEF SUMMARY</b>	
<p>Community Chest is the council’s small grant scheme and currently awards grants of up to £2,500 to community groups and small voluntary organisations and social enterprises in the city with annual incomes of less than £250,000. The Cabinet Member for Communities &amp; Customer Engagement makes the decision following the receipt of recommendations from the cross-party Community Chest Grant Advisory Panel. The annual budget is £50,000.</p>	
<p>The Celebrations grant scheme is a sub-section of the Community Chest grant and offers grants up to £500. Applicants may apply for both the Community Chest and Celebrations grants, providing it is for different events/activities. Unlike the main Community Chest grant scheme, there is no income cap on applicants to the Celebrations grant scheme and any voluntary, community and social enterprise organisation can apply.</p>	
<b>RECOMMENDATIONS:</b>	
	(i) To agree the recommendations for 2022/23 grants made by the cross-party Community Chest Grant Advisory Panel as set out in appendix 1.
<b>REASONS FOR REPORT RECOMMENDATIONS</b>	
1.	All the applications have been considered by the cross-party Community Chest Grant Advisory Panel, which has made recommendations on which should receive funding. All applications recommended for funding contribute to at least one of the council’s priority outcomes and will enable the applicants to provide activities for the benefit of their communities.
<b>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED</b>	

2.	The option of not recommending funding was considered and rejected as it would not meet the council's aims of supporting local people to engage in community action.
<b>DETAIL (Including consultation carried out)</b>	
3.	Community Chest is the council's small grants scheme and has been running for more than 35 years. It is periodically reviewed to ensure it continues to meet the needs of local community groups. All grant funded projects, events and activities must contribute to at least one of the council's four priority outcomes. Since 2019 a smaller grant has also been available for community celebration events that bring different people together.
4.	In 2022/23 the overall budget available is £50,000. Both grant schemes have two rounds per financial year, however, in this financial year the Panel have decided to award the entire budget in the first round of applications. This is due to the increased number of exceptional applications in the first round, of which many were of high quality. Therefore, the panel were happy with the recommendations made in this round and did not deem it feasible to cut down or amend the awarded amounts any further. The decision maker for both grant schemes is the Cabinet Member for Communities & Customer Engagement, following recommendations by the cross-party Community Chest Grant Advisory Panel.
5.	Each application is first checked by a technical appraiser to ensure both the project and the applicant meet the Community Chest or Celebrations Grant criteria and minimum standards for grant funding. Further information or clarification is requested where necessary. All applications are then submitted to the cross-party Community Chest Grant Advisory Panel for consideration.
6.	Applications for round one of the 2022/23 Community Chest and Celebrations grant schemes were submitted by 24 June 2022. In total 54 applications were received – 54 for Community Chest and 0 for the Celebrations Grant. The total requested was £100,701. The Community Chest Grant Advisory Panel met on 14 July 2022 to consider all applications.
7.	<p>The Community Chest Grant Advisory Panel has recommended full funding for 18 applications, part funding for 14 applications, 2 of which are conditional offers subject to receiving required supporting evidence, totalling £48,216. Of the applications that are not being recommended for funding:</p> <ul style="list-style-type: none"> <li>• 1 application is recommended to be declined because the number of beneficiaries were extremely low, and the project was completely short term.</li> <li>• 2 applications are recommended to be declined because the Panel felt they could not prioritise the organisation, given that they had received multiple Community Chest grants before, for similar projects.</li> <li>• 1 application is recommended to be declined because there are similar existing projects in the named area, and the organisation is not a priority over new unfunded groups.</li> <li>• 12 applications are recommended to be declined because all the</li> </ul>



	<p>organisation's annual incomes were above £50,000. Therefore, the applications were not a priority and could not be considered, as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget for 2022/23 had already been allocated.</p> <ul style="list-style-type: none"> <li>• 2 applications are recommended to be declined because the organisations did not meet the technical requirements, namely the organisation did not provide sufficient supporting documents.</li> <li>• 4 applications are recommended to be declined because the organisations were not eligible for the Community Chest grant criteria: 2 of these organisations had an annual income of above £250,000, 1 application applied as an individual and the Community Chest cannot award grants to individuals, and 1 application was already awarded for the Community Chest grant in 2021/22.</li> </ul>
8.	A list of all applications with full details of the recommendations and reasons why for each one is attached at Appendix 1.
<b>RESOURCE IMPLICATIONS</b>	
<b><u>REVENUE</u></b>	
<b>9.</b>	A revenue budget of £50,000 was agreed within the budget papers in February 2022. Award of the 32 applications totalling £48,216 in the first round of 2022/23 Community Chest and Celebrations grant scheme has left £1784 remaining. This means there will not be sufficient funds available to run a second round of this grant in the 2022/23 financial year.
<b><u>Property/Other</u></b>	
10.	None
<b>LEGAL IMPLICATIONS</b>	
<b><u>Statutory power to undertake proposals in the report:</u></b>	
11.	The legal power for the Council to establish, administer and make awards from the Community Chest grant fund is provided by the Localism Act 2011. Subject to certain statutory restrictions. Section 1 gives the Council "power to do anything that individuals may do" which includes making grant funding contributions to worthwhile projects and activities that supports the work of the Council and / or contributes to the wellbeing or benefit of the community or city residents. S.137 provides restrictions on grants to community organisations subject to a maximum amount per head of populace in any one financial year (current £6.15 per head of populace). Any grant funding provided to charity, community organisations or other public bodies will be subject to those restrictions and finance will be required to maintain a auditable trail for annual spending in this regard alongside any other s.137 funding engaged in by the Council.

<b><u>Other Legal Implications:</u></b>	
12.	In awarding grants under this scheme the Council has had regard to the requirements of the Equalities Act 2010, including the need to assess all applications having regard to the public sector equality duty set out in s.149 of the Act and to ensure that the application process is fair, transparent and designed to eliminate unlawful discrimination against those who have protected characteristics. Grants are also assessed having regard to s.17 Crime & Disorder Act 1998 and the extent to which they contribute to the elimination of crime and disorder in the City together with all other relevant legislation.
<b>RISK MANAGEMENT IMPLICATIONS</b>	
13.	The risks of fully funding, part funding or not funding each application were considered as part of the Community Chest Grant Advisory Panel's discussions. The impact of COVID-19 on the proposed activities was also considered. The recommendations listed in Appendix 1 are considered to be low risk.
14.	All grants will be awarded on condition that the activities/events are carried out in line with Government Guidance about COVID-19, to ensure the safety of everyone involved.
<b>POLICY FRAMEWORK IMPLICATIONS</b>	
15.	The recommendations in this paper support the delivery of the Council's Corporate Plan 2021 – 2026, key partnership strategies such as the Green City Strategy.
<b>KEY DECISION?</b>	<b>No</b>
<b>WARDS/COMMUNITIES AFFECTED:</b>	All
<u>SUPPORTING DOCUMENTATION</u>	
<b>Appendices</b>	
1.	List of recommendations for Community Chest grant 2022/23 Round 1
2.	Privacy Impact Assessment
3.	Equality and Safety Impact Assessment
<b>Documents In Members' Rooms</b>	
1.	None
<b>Equality Impact Assessment</b>	
<b>Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.</b>	<b>Yes</b>
<b>Data Protection Impact Assessment</b>	
<b>Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.</b>	<b>Yes</b>

**Other Background Documents**

**Other Background documents available for inspection at:**

<b>Title of Background Paper(s)</b>	<b>Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)</b>
1.	None

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# Agenda Item 10

## Appendix 1

<b>DECISION-MAKER:</b>	CABINET MEMBER FOR COMMUNITIES & CUSTOMER ENGAGEMENT		
<b>SUBJECT:</b>	COMMUNITY CHEST GRANT 2022/23 ROUND 1		
<b>DATE OF DECISION:</b>	16 AUGUST 2022		
<b>REPORT OF:</b>	EXECUTIVE DIRECTOR COMMUNITIES, CULTURE AND HOMES		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Michelle Chan (Community Grants and Fundraising Officer)</b>	<b>Tel:</b> 07341804452
	<b>E-mail:</b>	michelle.chan@southampton.gov.uk	
<b>Director</b>	<b>Name:</b>	<b>Mary D’Arcy (Executive Director for Communities, Culture and Homes)</b>	<b>Tel:</b> 02380834611
	<b>E-mail:</b>	mary.d’arcy@southampton.gov.uk	

<b>STATEMENT OF CONFIDENTIALITY</b>	
None	
<b>BRIEF SUMMARY</b>	
<p>Community Chest is the council’s small grant scheme and currently awards grants of up to £2,500 to community groups and small voluntary organisations and social enterprises in the city with annual incomes of less than £250,000. The Cabinet Member for Communities &amp; Customer Engagement makes the decision following the receipt of recommendations from the cross-party Community Chest Grant Advisory Panel. The annual budget is £50,000.</p>	
<p>The Celebrations grant scheme is a sub-section of the Community Chest grant and offers grants up to £500. Applicants may apply for both the Community Chest and Celebrations grants, providing it is for different events/activities. Unlike the main Community Chest grant scheme, there is no income cap on applicants to the Celebrations grant scheme and any voluntary, community and social enterprise organisation can apply.</p>	
<b>RECOMMENDATIONS:</b>	
(i)	To agree the recommendations for 2022/23 grants made by the cross-party Community Chest Grant Advisory Panel as set out in appendix 1.
<b>REASONS FOR REPORT RECOMMENDATIONS</b>	
1.	All the applications have been considered by the cross-party Community Chest Grant Advisory Panel, which has made recommendations on which should receive funding. All applications recommended for funding contribute to at least one of the council’s priority outcomes and will enable the applicants to provide activities for the benefit of their communities.
<b>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED</b>	

2.	The option of not recommending funding was considered and rejected as it would not meet the council's aims of supporting local people to engage in community action.
<b>DETAIL (Including consultation carried out)</b>	
3.	Community Chest is the council's small grants scheme and has been running for more than 35 years. It is periodically reviewed to ensure it continues to meet the needs of local community groups. All grant funded projects, events and activities must contribute to at least one of the council's four priority outcomes. Since 2019 a smaller grant has also been available for community celebration events that bring different people together.
4.	In 2022/23 the overall budget available is £50,000. Both grant schemes have two rounds per financial year, however, in this financial year the Panel have decided to award the entire budget in the first round of applications. This is due to the increased number of exceptional applications in the first round, of which many were of high quality. Therefore, the panel were happy with the recommendations made in this round and did not deem it feasible to cut down or amend the awarded amounts any further. The decision maker for both grant schemes is the Cabinet Member for Communities & Customer Engagement, following recommendations by the cross-party Community Chest Grant Advisory Panel.
5.	Each application is first checked by a technical appraiser to ensure both the project and the applicant meet the Community Chest or Celebrations Grant criteria and minimum standards for grant funding. Further information or clarification is requested where necessary. All applications are then submitted to the cross-party Community Chest Grant Advisory Panel for consideration.
6.	Applications for round one of the 2022/23 Community Chest and Celebrations grant schemes were submitted by 24 June 2022. In total 54 applications were received – 54 for Community Chest and 0 for the Celebrations Grant. The total requested was £100,701. The Community Chest Grant Advisory Panel met on 14 July 2022 to consider all applications.
7.	<p>The Community Chest Grant Advisory Panel has recommended full funding for 18 applications, part funding for 14 applications, 2 of which are conditional offers subject to receiving required supporting evidence, totalling £48,216. Of the applications that are not being recommended for funding:</p> <ul style="list-style-type: none"> <li>• 1 application is recommended to be declined because the number of beneficiaries were extremely low, and the project was completely short term.</li> <li>• 2 applications are recommended to be declined because the Panel felt they could not prioritise the organisation, given that they had received multiple Community Chest grants before, for similar projects.</li> <li>• 1 application is recommended to be declined because there are similar existing projects in the named area, and the organisation is not a priority over new unfunded groups.</li> <li>• 12 applications are recommended to be declined because all the</li> </ul>

	<p>organisation's annual incomes were above £50,000. Therefore, the applications were not a priority and could not be considered, as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget for 2022/23 had already been allocated.</p> <ul style="list-style-type: none"> <li>• 2 applications are recommended to be declined because the organisations did not meet the technical requirements, namely the organisation did not provide sufficient supporting documents.</li> <li>• 4 applications are recommended to be declined because the organisations were not eligible for the Community Chest grant criteria: 2 of these organisations had an annual income of above £250,000, 1 application applied as an individual and the Community Chest cannot award grants to individuals, and 1 application was already awarded for the Community Chest grant in 2021/22.</li> </ul>
8.	A list of all applications with full details of the recommendations and reasons why for each one is attached at Appendix 1.
<b>RESOURCE IMPLICATIONS</b>	
<b><u>REVENUE</u></b>	
<b>9.</b>	A revenue budget of £50,000 was agreed within the budget papers in February 2022. Award of the 32 applications totalling £48,216 in the first round of 2022/23 Community Chest and Celebrations grant scheme has left £1784 remaining. This means there will not be sufficient funds available to run a second round of this grant in the 2022/23 financial year.
<b><u>Property/Other</u></b>	
10.	None
<b>LEGAL IMPLICATIONS</b>	
<b><u>Statutory power to undertake proposals in the report:</u></b>	
11.	The legal power for the Council to establish, administer and make awards from the Community Chest grant fund is provided by the Localism Act 2011. Subject to certain statutory restrictions. Section 1 gives the Council "power to do anything that individuals may do" which includes making grant funding contributions to worthwhile projects and activities that supports the work of the Council and / or contributes to the wellbeing or benefit of the community or city residents. S.137 provides restrictions on grants to community organisations subject to a maximum amount per head of populace in any one financial year (current £6.15 per head of populace). Any grant funding provided to charity, community organisations or other public bodies will be subject to those restrictions and finance will be required to maintain a auditable trail for annual spending in this regard alongside any other s.137 funding engaged in by the Council.

<b><u>Other Legal Implications:</u></b>	
12.	In awarding grants under this scheme the Council has had regard to the requirements of the Equalities Act 2010, including the need to assess all applications having regard to the public sector equality duty set out in s.149 of the Act and to ensure that the application process is fair, transparent and designed to eliminate unlawful discrimination against those who have protected characteristics. Grants are also assessed having regard to s.17 Crime & Disorder Act 1998 and the extent to which they contribute to the elimination of crime and disorder in the City together with all other relevant legislation.
<b>RISK MANAGEMENT IMPLICATIONS</b>	
13.	The risks of fully funding, part funding or not funding each application were considered as part of the Community Chest Grant Advisory Panel's discussions. The impact of COVID-19 on the proposed activities was also considered. The recommendations listed in Appendix 1 are considered to be low risk.
14.	All grants will be awarded on condition that the activities/events are carried out in line with Government Guidance about COVID-19, to ensure the safety of everyone involved.
<b>POLICY FRAMEWORK IMPLICATIONS</b>	
15.	The recommendations in this paper support the delivery of the Council's Corporate Plan 2021 – 2026, key partnership strategies such as the Green City Strategy.
<b>KEY DECISION?</b>	<b>No</b>
<b>WARDS/COMMUNITIES AFFECTED:</b>	All
<b><u>SUPPORTING DOCUMENTATION</u></b>	
<b>Appendices</b>	
1.	List of recommendations for Community Chest grant 2022/23 Round 1
2.	Privacy Impact Assessment
3.	Equality and Safety Impact Assessment
<b>Documents In Members' Rooms</b>	
1.	None
<b>Equality Impact Assessment</b>	
<b>Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.</b>	<b>Yes</b>
<b>Data Protection Impact Assessment</b>	
<b>Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.</b>	<b>Yes</b>



**Other Background Documents**

**Other Background documents available for inspection at:**

<b>Title of Background Paper(s)</b>	<b>Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)</b>
1.	None

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Organisation	Aims and objectives of organisation (from application form)	Towards	Requested	Nbr beneficiaries	% beneficiaries who are Soton residents	Ward	Panel Recommended Amount	Further information
<b>INCOME BELOW £50,000</b>								
Compassionate Cuppa CIC	CIC - Compassionate Cuppa aims to uplift mental wellbeing through mentoring, support and training.	The grant will be to deliver 'Compassionate Conversations' programme that benefits both speakers and listeners in the course of 6 group sessions. Speakers are provided with a safe, non judgemental space to share their story. Listeners learn how to give empathic responses to enable speakers to feel heard and accepted for who they are. Each participant makes connections with each other as a form of mutual support through sharing and listening. This in turn will help participants feel less socially isolated and improve their mental wellbeing, particularly if they choose to maintain the connections after the programme concludes. Asked for: room hire, refreshments, equipment, delivery of sessions	1297.19	12	100%	Bevois	£0.00	
Dementia Support – Hampshire & IOW	We provide emotional support, information, and signposting to improve the lives of people living with dementia in Hampshire & IOW. We do this via a website, a helpline, and face-to-face at support and social groups. Since April we have helped 32 individuals during 71 interactions via our helpline and drop-ins.	The grant will be used to help cover the costs of our Southampton City support and social group which will be held every Wednesday 12pm-4pm starting from 13 July. The funds would be used to help cover costs of running the group. Towards staffing costs, travel and parking expenses, activity materials and refreshments, insurance, accountancy, IT, staff and volunteer training, marketing & awareness, website & helpline. The total cost is £16,964 (which includes a share of indirect costs). We would appreciate a donation of £2,400, which will pay for a weekly activity such as such as flower arranging, music therapy, art therapy, craft therapy, and more... Asked for: Activity leader and materials	2,400.00	100	80%	Bargate	£1,500.00	
Page 85 Fit 4 Life Hampshire	Registered Charity - We support young people aged between 11 and 18 with their physical and mental wellbeing. We offer 1:1 and small group fitness & life coaching, helping them to set goals to manage their mental health on a regular basis.	We want to expand our offering of 1:1 and small group coaching to students in and out of schools. Our sessions cost £30 for a small group, and £25 for a 1:1. The costs include contributions towards a Fit 4 Life worker to provide the service plus the expenses that come with it (Coaching booklets for the students, venue hire) We want to be able to offer students who are unable to be given these services discounted places, so that finance doesn't block them from receiving coaching from us. An example of our coaching sessions is attached to the application. Asked for: Qualified Staff Hours at £15 an hour (4 hours a week – for 24 weeks), venue hire, coaching booklets	2,492.74	80	100%	Bitterne	£2,492.74	
FLY TV Ltd	Community Media Company - To help the Italian community with its needs, to promote culture, equality and diversity between the inhabitants of Southampton and Italy. Help the community to meet its needs by educating, motivating and empowering the communities through capacity building	We would like to organise a small but significant Italian cultural and cookery event for the local community to celebrate Italian culture whilst factoring in a healthy diet. We will use the funds for promoting Italian culture in Southampton and use this opportunity to promote healthy eating (as a lot of Italian cooking is done using healthy ingredients). Asked for: Cultural Exhibition and Display, Promotion via different methods including leaflet delivery, Printing, Entertainment, Food	2,000.00	40-50	100%	City-wide	£1,000.00	
Friends of Bassett Green Primary School	Registered Charity - We work with our school and families to put on a range of events and activities throughout the year to build our school community and to help fundraise. The funds raised are used to improve educational resources in our learning environments and to give pupils even more exciting learning opportunities!	to turn a neglected outdoor space on our school site into an amazing outdoor education area to benefit our school community and beyond! Plans are already underway to create a vegetable garden and we have also uncovered a pond but we need funding to build a wooden canopy that can be used as an outdoor classroom. This will allow lessons and activities to be enjoyed all year round, regardless of the weather! We would then love to compliment this base with the purchase of wellies and waterproofs to maximise enjoyment and educational opportunities! Asked for; wooden gazebo, 10x waterproof all in ones	2,499.00	500 pupils	100%	Bassett	£2,499.00	
Millbrook Matters	Community group - We would like to help make an area of Millbrook called Kendal Avenue precinct look brighter for all the community as it looks tired and worn out.	For flag poles on the walls, and Hanging baskets would be hung in-between them, to help brighten up the area, and ink cartridges for printing posters when needed. Asked for: ink cartridges, flagpole kits, hanging baskets, wall brackets...	359.25	Millbrook community	100%	Millbrook	£359.25	

Organisation	Aims and objectives of organisation (from application form)	Towards	Requested	Nbr beneficiaries	% beneficiaries who are Soton residents	Ward	Panel Recommended Amount	Further information
Pakistan Welfare Association	help the community to meet its needs, liaise between the community, the Government and Non-Governmental Organisations, and full fill all the gaps in between. To educate, motivate and empower the communities to eradicate extremism, terrorism, poverty and sufferings with special focus on development of vulnerable communities through capacity building, policy research	to hold our annual community event to celebrate the community achievements and to promote the culture and heritage of Pakistan in the city. We will also use this opportunity to encourage vaccine uptake and Living Well after Covid messages. The grant will also be spent on recognising the achievements of members of the target community by awarding them with certificates. We will also use the grant for food, hall hire, promotional leaflets, admin and music Asked for: hall hire, food (£400), certificates, publicity, music, admin	2,000.00	100	100%	Bevois	£2,000.00	
Peartree Community Matters	This is a community group that seeks to support other individuals and groups in the area to improve the land scape and ecology of their green spaces by planting seeds and flowers. The group also supports seats as friendship benches.	to buy seeds and flowers for green spaces. The group has previous taken on planting seeds in areas around the Itchen Bridge to improve the ecology of the area. The group would like to continue the planting of such areas. The group also works with a number of residents who live in flats to support them planting green areas close to their entrances. As a group we would also like to create another friendship bench to support residents in improving their mental health. Asked for:seed bombs, nursery cards, friendship benches, iron bench	2,200.00	100s	100%	Peartree	£2,200.00	
Read Easy Southampton	Charity - We aim to improve adult reading deficiencies via a structured learning programme. Our Volunteer Coaches offer one to one assistance to Readers in a safe and confidential environment. Readers are referred by local organisations (e.g. Job Centres, HM Prison & Parole Service, Voluntary Services) or are self-referrals via local publicity.	Our Learning programme requires the Turning Pages Manuals that we purchase through the Shannon Trust. A set of books costs c.£53. Each coach needs 2 sets minimum. Additional each Coach requires Initial and Consolidation Training – cost £56 We currently have 25 coaches and, due to demand, are recruiting more each month to ensure we can cover all of the Southampton areas. Our plan for 2022 Quarter 4 is to accept referrals of Readers and match them to Coaches for the Southampton Waterside and Southampton East areas where currently we have minimal coverage. Asked for: Turning Pages Manuals, Coach Training	2,452.50	100	100%	City-wide	£2,452.50	
Southampton National Park City	Community group, We are a city-wide community group that encourages people to become connect people to nature by engaging in a range of green activities, from creating community gardens to undertaking litter picks to attending forest walks. We prioritise helping those who encounter barriers to engaging with green spaces, predominantly financial and social barriers linked to race and class.	We intend to provide a free of charge borrowing service for gardening equipment. This will both enable communities to engage to local community gardens and encourage them to create their own gardening space. This will effectively remove a practical and importantly a financial barrier for people wishing to engage. The benefits of being outdoors, connecting with nature and other people socially, are well documented. By having their own growing space(s), residents will be empowered to grow their own food, and thereby incentivised to follow predominantly healthy, plant-based nutritious diets. Our aim is to use local community hubs such as places of faith to store and provide access to this equipment on specific days around the weekend when free time for gardening activities is more likely, i.e. Thursday to Monday. Public liability insurance will allow us to facilitate community event days to celebrate these growing spaces, encouraging more engagement. It will also enable us to insure the gardening equipment in case of damage or loss. Asked for: various garden equipment, Public liability insurance, printing	1,428.80	150-300	100%	city-wide	£1,428.80	

Organisation	Aims and objectives of organisation (from application form)	Towards	Requested	Nbr beneficiaries	% beneficiaries who are Soton residents	Ward	Panel Recommended Amount	Further information
Southampton Ukrainian Community Support Group	We are a group of people that want to support the families arriving in Southampton from Ukraine and want to build a strong community for them to feel a sense of belonging. Our group so far consists of various nationalities, Ukrainian, Romanian, Polish, Russian/Ukrainian, Czech, English,	Our group has grown in 8 weeks to 80 people attending each Saturday to over 115. We are seeing circa 10% increase week on week from host families to Ukrainian refugees. We have over 1500 people on our facebook page and are the only facility of its kind in Southampton providing an all-encompassing service. We have the Job Centre in attendance each work and SOLinked to provide direction and advice. We provide a place to meet, talk, tap into resources such as employment and benefits to counselling and child care. We are providing respite to the host families, helping the Ukrainian guests build links and establish a friendship network and make the refugee ordeal a little bit bearable. As we grow in size we are amassing a lot of weekly equipment. We are in desperate need of somewhere to store these items as our current meeting location has very limited space and is impeding on their business. We are looking to rent a very small storage unit (shed size) to store our boxes of running material. We rely on the goodwill of over 20 volunteers to attend each week and affording subsidised travel costs will help immensely as people are funding their travel for 12 months. Asked for: storage facility, volunteer travel expenses	1,748.00	150	100%	Woodston	£1,748.00	
The Bedford Place and Polygon Residents Association	The purpose of this group is to bring about positive change in our community. We aim to contribute meaningful action to benefit the residents who live in the Bedford Place and Polygon neighbourhoods. Working together to strengthen community cohesion and work with partner agencies to address some of the imbalances and inequalities in the area and to collectively make the area safe and welcoming, giving a sense of feeling we are a caring community.	We are seeking funding for the following: 1. Hiring out our meeting room (donation based) so that finance is not a barrier for participation for local participants. 2. Administrative costs (basic printing of agendas, sign in sheets etc.). 3. Promotional materials to raise awareness of our new organisation. 4. T-Shirts for promotion and awareness when litter picking. 5. To restore the community noticeboard, currently in the carpark of Bedford Place (Wilton Ave side). Asked for: room hire, printing service, banner, t-shirts, website domain name.... etc.	840.59	1000+	99%	Bargate	£840.59	
The Memory Box Foundation	Registered Charity, We provide courses, activities, and projects utilising historical and heritage related themes for people living with mental health issues, dementia, or experiencing isolation or loneliness with the aim of improving well-being. E.g. The Memory Box Project is a reminiscence loan box service for care settings.	Memories, Tea and Me is a project for adults aged 50+ who are experiencing social isolation or loneliness in the six local communities of Lordswood, Lordshill, Freemantle, Swaythling, St Denys and Regent's Park. Activities will be facilitated in community centres. A grant will fund the creation of reminiscence boxes that reflect the communities between 1960 to 1990 to make it a very person- and location-centred activity. Project outcomes: an improvement in general well-being and confidence, the opportunity to connect to others in the local community, and the offer of a volunteering role in the future. Asked for: Plastic Memory Boxes & Contents, printing etc., room hire, cleaning materials, social media	2,460.00	450	95%	City-wide	£1,500.00	
Mums In Mind	Community Peer Group - The Organisation gives peer support to mothers who are suffering from postnatal mental health illnesses such as anxiety. Support is given through a regular meet in the evening where a craft or activity is provided. Mums chat have cake and coffee and participate in a therapeutic activity that is provided.	Crafts- they provide a therapeutic focus for the mothers, a form of art therapy distracting the mind away from anxiety, a proven CBT technique. If we are lucky enough to receive the grant, mothers will be able attend for very small donation. It would be wrong if a struggling mum who wasn't in a position to pay was forced to miss out. Local Artists- Ability to invite an artist to run a workshop, teaching mums a new skill, such as water painting in turn can be a tool for them to keep and use at home as a coping mechanism. Hire hall / drinks Asked for: Hire of cafe, artist hire, drink for each mum (£366), website (£172.66), leaflet	1,340.13	20-30	100%	Freemanlton	£1,340.13	

Organisation	Aims and objectives of organisation (from application form)	Towards	Requested	Nbr beneficiaries	% beneficiaries who are Soton residents	Ward	Panel Recommended Amount	Further information
6th Southampton South Guides	Girlguiding group - Provides a safe space for girls aged 10 – 14 to have fun, learn and grow. This is through offering weekly meetings, trips, and holidays.	Purchase of two new tents (£310 each) ~ to enable us to offer camping to more girls. We try to offer all guides the opportunity to camp each year to develop skills and confidence. We currently do not have sufficient tents for our guides.	620.00	12	100%	Portsmouth	£620.00	
Sarnia Court Tenants Association	Raise and common tenant Issues. Organise social activities to reduce isolation and raise funds for the Tenant Association	We would like to purchase some IT equipment for the use of the committee, this will include a laptop and a printer along with the associated stationary, printer ink, paper etc. We previously were donated a PC and monitor many years ago, but these are no longer working, and we have been undertaking the minutes by hand, photocopying and then distributing to the members. As this is not ideal due to the mobility of some of the committee to be able to go to local shop, or library to enable photocopying. It has also hindered the ability to design posters to advertise our activities. We feel this would help massively towards producing the minutes, any notices for the committee to be produced and posters for the activities we undertake. Asked for: Laptop, microsoft office, printer, ink, paper/publicity	779.96	64	100%	Redbridge	£779.96	
Page 8 Simply Singers Community Choir	social group, we are a community choir that encourages people of all ages and abilities to sing. We believe singing promotes wellbeing, a sense of community and improves mental health. We have sung in 'music in the city' and rest homes and festival along with other places	1. we would like a grant to help pay for our musical director. Choir member pay £5 per week but since the pandemic our choir members have reduced for various reasons and we are no longer able to meet the cost. 2. we would like some help in financing advertising for new members so that we can once again be self funding Asked for: musical director, subscription for members, hire, flyer, equipment e.g. paper, ink cartridge....	1,547.80	21-40		Bitterne	£1,000.00	
The Sarah Siddons Fan Club Theatre	Community Group, We are a site specific street theatre company, we produce new work based on actual historical incidents and performed using the historical sites as the background for the dramas	During lock down we have been working with The United Voice of Africa Association helping them to discover early black history with a view to this being then presented to a wider audience in a creative way. Despite the huge difficulties of producing theatre during the pandemic we did manage to produce a short film telling six stories. What we want to do this year is work with the group to produce two pieces of work, a street theatre production slated and a drama documentary for a piece in October for Black History month. What we would like the grant for is to cover the technical aspects of the project, plus a small costumes and props budget and an element to increase marketing to target the widest possible audience. Our normal productions do not require a high level of technical support so it is outside of our normal budgeting, plus as we are looking at a co-production we will have higher production costs. Asked for: technical budget, costumes & props, marketing	2,500.00	30 + audience	95%	City-wide	£2,000.00	

Organisation	Aims and objectives of organisation (from application form)	Towards	Requested	Nbr beneficiaries	% beneficiaries who are Soton residents	Ward	Panel Recommended Amount	Further information
SEE Southampton	not-for-profit organisation, volunteer-led community group. SeeSouthampton is a group of ten qualified and local tour guides. We are an innovative group, with forward thinking approaches which meet the needs of the residents of Southampton, as well as all visitors, given the international essence, character and diversity of this city. SeeSouthampton did not offer a 'walk' programme in 2020-2021 due to Covid-19, but we did invest in digital/online events, and produced successful videos and podcasts which can be used and seen by all.	We wish to promote the city, its communities, and support the Southampton 2025 City of Culture Bid. Further to our success with our radio programmes/podcasts, videos, YouTube shorts, and online talks, we now wish to develop these events, but with a difference: to make them even more inclusive! This time, we wish to devise events for the aged, lonely, convalescing, disabled and those with learning disabilities. We require financial support for materials, IT, cameraman, editing, training, and publicity. Our vision for 2022/23 is to tackle diversity and inclusion in our city - connecting with communities. Asked for: filming, editing, etc.. creation; website accesibility, tactile and sensorial materials for disabled/learning difficulties NOTE - any money given will be used as contribution towards this big project.	2,500.00	17,000	100%	City-wide	£2,500.00	
The Truprint Group (Tru.)	Community, social support and impact (CIC). We support people in Southampton through various initiatives like our educational paper. We also have an accessible community, connection and rejuvenation project which is an outdoor space that offers a safe and nurturing environment for people to connect with others and to learn sustainability skills like growing vegetables and upcycling.	We would like to use the grant to help with costs associated with our project and community garden, so we can develop it to a comfortable and functional standard for its users. We would also like to pay for equipment, furniture and promotional materials as well as to facilitating other ideas and suggestions by our members and attendees regarding potential ways we can evolve and broaden our service. The money will help ensure that our impact on the local community is sustainable, positive and successful. Asked for: various gardening equipment, posters, pergola, greenhouse, outdoor kitchen, fence...	2,902.49	200-300	100%	Bargate	£1,500.00	
Page 80 Bitterne Shed Club	Voluntary Community Group, Local socially isolated men share life experiences and creative skills in a friendly social environment, irrespective of ethnicity, religion or social status. Our aim is to alleviate depression, increase their personal confidence, and encourage them to use their expertise to repair, recycle or create items for the local community	To purchase a robust, all-weather, safe, professional gazebo with additional seats which, together with additional portable tools, will provide an extended area for members to socialise and use their practical skills to repair, recycle, construct or upcycle items. Our increasing membership (post Covid), the currently restricted working areas and our secondhand donated tools, severely restrict the ability of members to enhance their skills, improve their expertise and increase their self-confidence by producing products of better quality and saleability - thereby increasing income for the Club, ensuring the Club thrives, and allowing us to help more isolated or disadvantaged men. Asked for: gazebo, folding chairs, equipment e.g. drills	1,449.34	40	100%	Harefield	£1,449.34	
Friends of Portswood Rec	The Friends group is a voluntary community organisation, that works with Southampton Council, to maintain and improve Portswood Rec. We fundraise for improvements, organise events, activities, gardening, and litter working parties to build community spirit and encourage participation in recreation, sport and conservation activities and raise awareness of biodiversity.	Storage – Our gardening group's ages range from 20-80, many don't have access to tools, so the group has bought some, but need to store them securely close to the Rec. A keysafe would enable all gardeners to access the storage. Insurance – The pandemic has restricted opportunities to fundraise and we need insurance to operate. Meeting Room - We have been meeting in a member's home, but in the last year our group membership has doubled, so we need more space for meetings Roller Banners - To identify, promote and advertise the group at community activities	2,228.28	1,000	100%	Portswood	£2,228.28	
Fiesta 95 FM	Latin American Community radio CIC We are a volunteer Latin American Community Radio. We contribute to improve living conditions of people, particularly but not exclusively of Latin origin, to integrate them to our society in Southampton by hosting and attending a variety of events and supporting education through workshops, working experience and volunteering opportunities.	In a qualitative survey made by the Latin American Association of Southampton, concluded that several members of the Latin Community need affordable English language lessons. We are planning to open at least 20 places for adults and seniors to enrol in a 30 sessions intensive English classes that can include interactive lessons and role play to accommodate for all learning style, so they can engage, remember easily and apply in real situations. For us to achieve this, we do require funding to cover the expenses of a venue, material, essential equipment and human resources. Asked for: english tutor, venue hire, study materials, projector, printer, volunteers, marketing....	2,500.00	20	100%	City-wide	£2,000.00	

Organisation	Aims and objectives of organisation (from application form)	Towards	Requested	Nbr beneficiaries	% beneficiaries who are Soton residents	Ward	Panel Recommended Amount	Further information
Soccer 4 All Youth FC	We are a grassroots football club offering football and Futsal for all abilities for boys and girls from age three and half up to under 13. We also run holiday fun sessions during school holidays for the same age groups.	We have found that we are limited in what activities we can offer to the local community due to lack of qualified coaches. Meaning we have to turn children away from fun play sessions and with very limited facilities for local children, and being in a low income area children are missing out on the opportunity to play and have fun in a secure safe facility. We want to develop 3 locals to be trained by our experienced coaches to become community coaches to enable us to offer more children places and help us offer more fun sessions for kids. Asked for: training for coaches, venue hire, coaching qualification, advertising	1,440.00	80	100%	Harefield	£1,440.00	
The Gantry Youth Theatre	registered charity, to educate and enrich the lives of young people by providing innovative and professional standard performing arts experiences. We are committed to being accessible for all, fostering teamwork and building confidence through new creative opportunities	1. to pay for tutors, assistants and trustees to access accredited online send (special educational needs) training with the NSPCC. The training will provide skills for better support and identification of the needs of our children 2. to offer free and subsidised places at our weekly holiday workshop performing arts classes for 5 hour classes per day at Bitterne Park Secondary School. our prices are set to cover our costs only at £4 per hour however some families are finding the costs unaffordable. Asked for: NSPCC training, tutors, subsidised places, t-shirts	1,787.50	33	97%	Bitterne Park	£1,500.00	
The United Voice of African Associations	As a member of TUVAA, we share cultural knowledge that links Zimbabwe with Southampton as a city to the community, teaching them about Ndebele/Zulu culture, history and traditional food. However, as part of the Southampton community, we also value British culture, having adopted the United Kingdom as our home and benefiting from a dual culture.	A large proportion of our community are refugees and migrants who are keen to learn, tell, enact and explore their country (Zimbabwe) historic relationship with Southampton. Children will have activities that will help them understand where they come from and how they can embrace their origins unashamed. Children from BAME communities are struggling with sense of belonging and this will give them something to be proud of. These untold stories would be uncovered in a way and manner that would celebrate and enlighten indigenous residents of Southampton's historical links with the Zulu Kings. Grant will support the dream of commemorating the work done by the emissaries. an event where people will be celebrating. Asked for: Cultural performing artists and dancers, Hiring of PA system, Cultural traditional poets (praise singers), Advertising and Publicity, Administration fees ...	2,500.00	500	95%	Bargate	£0.00	
SOUTHAMPTON AFRICAN INITIATIVE DEVELOPMENT (SAID)	volunteer-led community group, SAID's project is set up as a response to the number of vulnerable African people (vulnerable adults as well as elders) with language barriers coming into the office; requesting assistance, counselling or willingly to join learning activities to improve their limited skills. Through this project, we can bring BAME persons together, get involved in community activity & interact with each other to counter their isolation and acquire basic IT education skills, vocational training & healthy nutritious information. We aim to promote the benefit of the inhabitants of Bargate / Southampton Central Wards without distinction of age, sex, and race, political, religious or other opinions.	The feedback helped to inform the design of the Over 50's Learning ICT project which was funded by Wakeham Trust. During taster sessions provided, participants were asked what they would like to learn after the Covid-19 restriction eased off. For those hardest hits by the crisis with particular emphasis on those digitally excluded, common request was ICT equipment's (laptop/computers/tablets or android phones) and ICT skills (how to send & receive e-mails and photos so participants could keep in contact with children, grandchildren) and updated daily with e-information. There is over 85 BAME over 50's, identified BAME vulnerable adults and older of our communities (who live in homes for the elderly, their own homes or sheltered housing, members of self-help group networks) will be joining weekly online e-classes @ 16 weeks (4hrs/week) which is designed to be fun and enjoyable and basic ICT skills like browsing the Internet, writing e-mails, using word processors, using chat rooms, forums available through self-developed tools being offered from the start. An important element of the project will be giving away 35 refurbishment FREE laptops during the programme. It will remain their properties even when the project ends. Funding requested to be spent on ICT Volunteers and Incentive costs to offer internet connection. Asked for: Volunteers ICT trainers/Technicians, 35 Laptops delivery costs, Incentive costs to offer internet connection/wifi/broadband to 35 vulnerable people who are not online, Administration & Office costs, Publicity materials	2,500.00	82	100%	Bargate	£1,500.00	



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October Books Community Gardening Project	a volunteer led, growing space based at the rear of October Books Community Benefit Society bookshop on Portswood Road. The group aims to create a garden accessible to all which demonstrates pride in the local area and gardening resources for anyone in the neighbourhood.	We would like to ensure the garden is readily maintained and that the hard work of volunteers is valued and honoured. In order to be sustainable over the next year funds are required to purchase compost (until we make our own) and lining material, provide lockable spaces for bikes for volunteers, to provide a reliable water supply to the space and a means of auto irrigation and to provide some basic tools so that volunteers are not having to provide their own Asked for: install for outside tap, watering system, compost, other relevant equipment etc....	597.22	300	95%	Portswood	£597.22	
Shirley Men's Shed	registered charity. We run a men's shed for men ages 18 or over to meet, to use and share their craft skills, and to support each other socially, our primary purpose is to promote social inclusion	the shed has been built and fitted out but it transpires that remedial work is required to meet the building regulations (part a) because it exceeds 36sq.m. in area.the suppliers of the building had not encountered this requirement before. A structural engineer advises strengthening the roof trusses and each corner of the building, in the time available we have not been able to obtain estimates but they will be submitted asap. believe cost will exceed £3000	3,300.00	50+	100%	Shirely	£1,500.00	
Propbox Youth Theatre Page 91	Not For Profit - Propbox Youth Theatre aims to offer inclusive drama and musical performance opportunities for young people aged 8-16. We openly promotes individualism and chances for youngsters to rehearse with mixed ability aged peers. Propbox will offer a professional environment for young people to develop performing skills and learn professional rehearsal ethics.	We would like a grant to subsidise places for children at our classes. Over the past two years we have identified many children have suffered mental health issues and parents have found our drama classes a lifeline. However due to cost of living rises, families are struggling to meet the payments and due to rising costs we don't have enough reserves to offer to subsidise fees Asked for: Cost of 25 subsidy spaces @ £100 per member per show as per attached costs	2,500.00	25		Sholing	£1,500.00	
UK Shaolin Temple Ltd	Registered charity. Our organisation preserves, shares and promotes Chinese culture and arts by delivering educational, arts, and culture initiatives. This includes health and wellbeing activities such as Shaolin Kung Fu, Tai Chi, Meditation and Qi Gong, and cultural activities like online documentaries, talk shows, Lion and Dragon Dance and Language studies.	We would like to use the grant to purchase 80 additional Jigsaw mats, so we can expand our training area in our facility and offer new health and wellbeing activities as part of our new synergy programme. The new classes include exercises to strengthen participants' mind and body and will incorporate elements from Meditation and Qi Gong. We already have 80 jigsaw mats that our participants can train on during our existing classes. In order to facilitate larger groups of participants for our synergy programme, we need further 80 jigsaw mats to provide a safe and supportive training environment Asked for: jigsaw mats	2,479.20	500	98%	Bargate	£0.00	
Caraway	Charity - Caraway has a passion to create community for older people and to have services such as a chaplain for individual support at crisis or transition times such as bereavement. We are creating a dementia community in Southampton using local volunteers to run memory cafes in their community, working with NHS Admiral Nurses.	We want to develop a citywide network of memory cafes such that all people living with dementia in Southampton will have a local memory café to go to. We started memory cafes in 3 locations in the last 9 months, with no budget and we have many volunteers and new offers to house new memory cafes. We need support to pay for equipment, venue hire, musician, art and drama sessions, publicity, IT based management of cafes and money collected and training of volunteers. We will run sessions for communities to raise awareness of dementia and will work with NHS Admiral Nurses, and other local agencies.	2,494.00	200	100%	City-wide	£2,000.00	
MHA Communities Southampton	MHA Communities Southampton was established in January 2020 and is part of Methodist Homes (MHA) a registered national charity with which it shares its charity number but has its own independent accounts, are responsible for raising funds at a local level, have autonomy over provision & delivery of community services.	We would like to provide a monthly lunch club in the Lordshill area of Southampton which will ensure participants get a balanced and freshly prepared meal whilst also getting that all important social contact with other likeminded people. Our club will include an activity which will vary month by month to provide participants with an enriching experience and the opportunity to share interests and experiences with one another. This will provide residents with a well-rounded experience and will give members the opportunity to increase their confidence and widen their social connections in the local community. Asked for: hall hire, food costs (£720), volunteer expenses, entertainment	2,490.00	100	100%	Coxford	£0.00	

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Southampton Unit 311 of the Sea Cadet Corps	Registered Charity, At Sea Cadets, young people aged 10 -17 enjoy adventures such as sailing, rowing, kayaking, first-aid training, and drill, and earn nationally recognised qualifications, sail offshore, and travel abroad. Young people become resilient and confident, and have improved motivation and skills. Sea Cadets helps them to cope with today's complex and often overwhelming world, and embed the values of Loyalty, Honesty & Integrity, Respect, Commitment, Self-discipline in everything they do.	We wish to purchase two indoor rowing machines. We have successfully grown in numbers to 65 cadets, and although we have purchased more boating equipment, we struggle to get all the cadets on the water all the time. The cadets suggested indoor rowers, to allow them to practice their skills off the water, and also when it is just not possible to go on the water due to weather or tides. They are also keen to enter and practice for competitions, and the rowers will allow training sessions to be timed, monitored etc to help the cadets improve their performance. We anticipate they will get a lot of use by cadets, Sea Cadet volunteers, and by visitors during community days. We also wish to use them for sponsored row events to aid recruitment and fundraising. With the pressure on funds due to fuel, gas/electric and other costs we need to fundraise to purchase them. Asked for: 2 x concept 2 Row Erg rowing machines	1,720.00	150+	100%	Blitme Park	£860.00	
Institute of fine arts (SRI MATHA SHRUTHI LAYA KSHETHRRAM) Page 92	registered charity Yoga, meditation, vedic counselling, Producing Indian classical music, lessons video recordings for students, dance, drama productions, fusion production and classes, language classes, yoga classes, Bhajans, concerts, painting, exhibition and literature classes, Shantana dharmic activities. This year we will be starting to work with secondary schools, colleges, will be advertising for auditions, we are working with all kinds of young pupils, in particular young people from deprived and unstable backgrounds, including addictions. The qualified artists from the colleges are struggling to get into the industry. We give them a good start and introduce them to the wider circle. Also, provide services like teaching to prepare, cook healthy vegetarian and beverages for themselves. Kitchen access to volunteers to prepare healthy vegetarian dishes, use of kitchen facility & 1st floor facility.	If we receive the full amount, £2500.00, We will schedule educational/teaching recording sessions in Southampton at our address (SO14 2DF), performing artist from Southampton. We always recruit artists from Southampton: with Mandolin, Mrdanga, Bharatanatyam dance, Violin and Vocal and Veena artists in the UK as below. - Educational videos of South Indian recitals detailing the structure and nuances. The performance will include Indian classical music on the Mandolin along with Mridangam and Violin. This will lead the way to the fusion production in Southampton. A 7-hour educational videos package - Learn the basics on the Mandolin Videos - Learn the basic of Mridanga Videos - Learn the basic of Violin - Learn the basics of Veena We have planned a jazz fusion concert recording with artists from Southampton. We will be connecting with local schools, universities, and other arts organisations in Southampton to give live lecture demonstrations. All the above will be led by Madipakam Suresh a top-ranking artist from Chennai, India. He will be training the teachers here and conducting demos. The air ticket is already being sponsored. Also, we are inviting a vena artist to Southampton for concerts and demos. Asked for: as above... expenditure for artists, workshops demos, concerts, rehearsals... (total project cost £4678)	2,500.00	122+	100%	Bargate	£1,000.00	
Southampton Scrapstore	Registered Charity Established over 37 years ago by the City Council, we collect usable waste materials from local businesses, saving it from landfill, reducing Southampton's carbon footprint. We provide a community space for schools, groups and individuals to collect resources to use for art/craft, learning and play. Promoting upcycling and recycling through creativity.	We actively want to promote the use of recycled materials in arts, crafts, learning, play and creativity. We plan on running a number of workshops during the year with the aim of educating the community to think about the environment and their impact by recycling, reusing, repairing and remaking rather than buy from new. These workshops will be focused on giving people the skills and knowledge to become confident crafters which research has shown improves health and wellbeing. The delivery of these workshops is dependent upon funds being awarded through the grant. Asked for: Basic Materials , Fuel & Volunteers expenses , Room Hire , Refreshments & snacks (£50), Possible external tutors, Printing, Miscellaneous (£50)	880.00	100	100%	city-wide	£880.00	
<b>INCOME ABOVE £50,000</b>								
Coalporters Amateur Rowing Club	We are an inclusive amateur coastal rowing club providing exercise, health and well-being through rowing and fitness sessions at all levels for our diverse membership within the local community. We are situated in an area of deprivation in Southampton and are the oldest rowing club in Southampton. Our membership is diverse and inclusive, aged from 10 years to 82 years, abled, disabled	Many of our boats are old and although we maintain our small fleet we are in need of a new boat and equipment. As a club we have held fund raising events to raise £11,000 to place an order for a new boat that will be more lightweight and easier for our younger, older and women members to lift in and out of the water allowing them to be more independent and enjoy the sport. We require the grant to purchase a set of four sweep blades (rowing oars) to match the boat. The investment will allow our expanding membership access to the water and the sport they enjoy. Our equipment is well looked after and has a long life- 10 years plus. Asked for: relevant equipment	1,662.00	100	90%	Bevois	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.

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Drop the Mask Productions CIC	a local CIC, offering accessible and affordable conference, web and media-based solutions to the third sector. We positively impact the community we serve, by empowering other not-for-profit organisations. We also provide non-judgmental gainful employment to people experiencing mental health issues.	As part of its on-going commitment to supporting local CICs DtMP wants to renovate a new space into a multi-functional media room for conferencing and media tuition for local third sector groups, this grant would provide material to do this. We will also use the grant to create a set of hybrid (online and face-to-face) media tutorial sessions go through the basics of creating high quality images and how best to share them on social media platforms. These workshops would promote the use of the space and offer important CPD resources to the third sector. Asked for: social media and promotion tuition session, materials for studio renovation, equipment, project management	2,425.45	50	100%	Bargate	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.
Friends of St. James' Park	Our aim is to work towards creating a park that will best serve the various needs of all our community. Our Mission statement is to celebrate and enhance the life of the park and its community through social, environmental, and economic development.	The money will be spent on increasing capacity for the facilities that we offer. On equipment for our younger gardening team, including inclusive equipment for children with different needs. On new gazebos to help increase the capacity at our popular events. On arts & crafts to develop our groups' mental health. We also need to improve storage with new shelving, this will allow us to continue to grow our group's capacities. We would like to empower our Community by offering accessible training that also will give our staff and volunteers the confidence to run impactful programmes throughout the year Asked for: shelving, gazebo, various gardening equipment, mental health awareness training, stationary...	2,496.00	250	100%	Shirley	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.
Page 33 Northam Community Link	We are community centre run by a committee of trustee & volunteers who help provide & support community run groups/ projects and services to benefit our local community. The committee oversee the general running of the building and the we are also have a operations team who help groups operate ad provide groups such as a craft groups, foodbanks and community social groups and cafes for local Northam residents.	to provide training for our committee members, volunteers and group leaders to train them in First Aid, safeguarding, food hygiene, fire Marshall training and health and safety courses so that there is always someone at the centre supporting groups or running groups that has up to date relevant training and skills needed. We would also like to provide all of the above relevant training for our paid community centre manager as she oversees the daily running of the community centre and it would be huge benefit to the community centre for her to have the relevant training and skills. Asked for: First Aid course, safeguarding, Food hygiene, Fire Marshall training, Health and Safety training	2,094.00	na	100%	Bevois	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.
Touch Network CIC	Touch is a peer support group which runs storytelling events in Southampton. These offer a supportive space where people can share real stories of overcoming struggle, helping to protect both speakers and listeners against mental ill-health, and changing lives through unlocking people's own amazing resilience.	This grant would help us meet the essential need of storing our desks and event equipment, paying for 12.5 months' hire of a space which is appropriately sized and conveniently located for us. The two desks in this space allow team members to meet and co-work, which is crucial as we have no other office. Equipment includes a sound system; hearing loop; lighting; banners; printed materials; IT equipment; decorations, and more. Some of this ensures speakers are heard and seen - all of it contributes to the safe, inclusive, welcoming feel of our carefully created event spaces. Asked for: 12.5 months hire of desk and storage space at October Books, Portswood, rate of £200/month	2,500.00	1,000	100%	Portswood	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.
Awaz FM Community Radio	To promote for the benefit of the inhabitants of Southampton the provision of a community radio for individuals who have need of such a facility by reason of their youth, age, infirmity or disablement, financial hardship or socio-economic circumstances ; To advance education; To protect and preserve health and promote equality and diversity	In continuation of the Platinum Jubilee, we will use the grant to re-live memories from the Queen's visit to Pakistan. who visited Pakistan during the 1960's and 1970's. Our aim is to hold a competition for someone from the community to be the Queen for the day. We will then create a short theatrical piece on the Queen's trip to Pakistan. This will be followed by traditional food and drink being served during the interval followed by entertainment including local Singers and Qawwali. During the interval, we will have historical facts and pictures on display. Asked for: Exhibition Display, Entertainment including local artists, Promotion, Leaflets, Admin, Food	2,500.00	100	100%	City-wide	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.

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The Art House Southampton	CIC, not-for-profit community social centre and events venue focused on sustainability, community, connection and growth through the arts.	to continue our Community Pantry activities which will cover the cost of our membership with Fareshare, who are a food networking and distribution organisation saving unnecessary food waste. We use this as part of our pay-as-you-feel pantry service, as well as in our pay-it-forward meals. We have redistributed over 6 tons of food which has had a significant impact on local food poverty in the city centre. This project makes a palpable difference to the local community and your support will mean it continues onwards. The pantry has been open since 2020. Asked for: Fareshare membership (1 year) - supermarket surplus food to stock the pantry	2,415.00	1000+	100%	Bargate	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.
SIMON SAYS	Support children who have someone close to them who has died or is dying with a helpline, school resources and Support Groups (7 SUPPORT GROUPS COVERING ALL OF HAMPSHIRE CHILDREN INCLUDING SOUTHAMPTON SO14 – SO19)	We have considerable volunteer expenses as of course all our lovely volunteers need to be trained, enhanced-DBS checked and we ask for 2 references that must be verified. We have approx. 25 new volunteers a year at £26.40 DBS cost each. We need to cover our business rates Asked for: DBS checks, business rates	1,622.50	104	20%	City-wide	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.
ArtfulScribe Page 94	Not-for-profit organisation ArtfulScribe is a writer development agency for the Solent Region, which has a track record of delivering successful literature development programmes and strategies in Hampshire and Dorset. Since 2012, ArtfulScribe has directly engaged 26,000 people through workshops, showcases, and other events, improving individuals' literacy skills as a route to wellbeing.	The grant would pay 4 local poets, over 3 days at MAST Mayflower Studios, to build a performance to engage and encourage people in Southampton to talk about their hopes and fears around climate change, by becoming beacons of community change known as Southampton's 'SIRENS'. The mission is to validate the audience's concerns and empower them with the authority to influence others to become more environmentally conscious and develop positive habits. We will be supported in this initiative by MAST Mayflower Studios and Cape Farewell. Asked for: Cost of 4 poets over 3 days, at £200 per poet	2,400.00	300	100%	Bargate	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.
Monty's Community Hub	a community development charity which encourages residents to develop their own confidence and capacity to identify local needs and take positive action to improve their own and others' lives. Monty's hosts a range of activities including youth clubs, cycle workshops, community café and groups for older people.	We want a container as a storage solution for our new Building & Gardening services (BGS), Trishaw Trips & Family Cycling projects. We have permission from the housing team. These projects all require a fair amount of equipment storage eg adapted bikes /gardening equipment etc and we currently can't run these projects to their full potential due to storage constraints. All projects help local people connect together through volunteering, participating and being physically active together. Getting positively engaged in their community supports locals in improving their mental and physical health as they take part in gardening, cycling together or taking others out on the trishaw. Asked for: Shipping container + its rent	2,500.00	200	100%	Sholing	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.
Ascension Running Community (an activity of Ascension Church, Southampton)	Charity, Church-led community running group We lead free running activities in Bitterne Park, with a focus on promoting good mental health through running together. All of our activities are supported by Mental Health First Aiders.	We would like to grow our activities to support more people. We have particularly highlighted local secondary schools, organisations such as Solent MIND, residents of Townhill Park and Southampton's students. We are also keen to start some walking activities and to offer more free beginner running courses. This requires more trained leaders. We would like to be able to train another 4 Run Leaders (also as Mental Health First Aiders) to enable us to develop and lead these new activities. Asked for: fitness course, mental health + emergency first aid training, relevant equipment e.g. first aid kit, sports gear...	2,030.71	60-120	100%	Bitterne Park	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.

Organisation	Aims and objectives of organisation (from application form)	Towards	Requested	Nbr beneficiaries	% beneficiaries who are Soton residents	Ward	Panel Recommended Amount	Further information
Lordswood Community Pre School	Charity / Committee Run Pre School, We provide care and education to children aged between 2 years old and 4 years old within the Lordswood Community	We need new units for the children's equipment and resources. We are a pack away pre school our units need to be of a good quality and easy to move around the setting. Having new units will also allow us to display the children's resources and equipment to enable the children to have easier access. We have two rooms, one for 2-3 year olds and one for 3-4 year olds. Units are needed for both rooms. Units we would like to purchase come with a 10 year warranty and as we already have units from this company. Asked for: Library Rack x 2, Deep Tote Shelves x 4	2,618.40	80	100%	Coxford	£0.00	Application was not considered as the group's annual income is over £50,000. Therefore, application was not a priority as the Community Chest criteria states that groups with an annual income of less than £50,000 will be prioritised, and the Community Chest budget had already been allocated.
Denys Friendlies	Church-based Community Group We are a community group from all walks of life including mainly vulnerable adults just bringing the community together	The grant would be to help pay for stock ,staff, workshops, speakers and outings	2,500.00	20+ per session	100%	Portswood	£0.00	cannot move forward due to missing supporting documents.
Skate Southampton	Constituted Community Group, Skate Southampton has grown to be one of the leading organisations in helping to change how inner city landscapes are explored and enjoyed by the general public. By pushing the idea of treating the city as a playground we believe that we can create more harmonious and prosperous urban landscapes that we can be proud of.	We will use this money to cover public liability insurance to have our community designed sculptures as part of the #reshapingthesquare project installed in the Guildhall square (and other areas of the city) for the next 12 months (and hopefully beyond). The installation of these sculptures will help to promote physical literacy and contribute to Southampton's Child Friendly city project as well as aid in reducing child obesity. We are currently waiting on confirmation of costs from insurers so would like to apply for the full amount in anticipation of their responses. Asked for: Public Liability Insurance	2,500.00		100%	city-wide	£0.00	cannot move forward due to missing supporting documents.
<b>TOTAL</b>			<b>100,700.86</b>				<b>£48,215.81</b>	

#### INELIGIBLE APPLICATIONS

Organisation	Reason for ineligibility
Active Nation UK Ltd	Annual income is over £250,000 and therefore not eligible for this grant.
Damian Basher	Applied as an individual, Community Chest grant cannot award grants to individuals.
In Focus Education & Development CIC	Applicant has recently been awarded in 2021/22, applicants must not apply for the Community Chest grant again if they have been awarded in the current or previous financial year.
Saints Kids Presents	Annual income is over £250,000 and therefore not eligible for this grant.

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## What is a Privacy Impact Assessment?

A Privacy Impact Assessment (“PIA”) is a process that assists organisations in identifying and minimising the privacy risks of new projects or policies.

Projects of all sizes could impact on personal data.

The PIA will help to ensure that potential problems are identified at an early stage, when addressing them will often be simpler and less costly.

Conducting a PIA should benefit the Council by producing better policies and systems, and improving the relationship with individuals.

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## Why should I carry out a PIA?

Carrying out an effective PIA should benefit the people affected by a project and also the organisation carrying out the project.

Whilst not a legal requirement, it is often the most effective way to demonstrate to the Information Commissioner’s Officer how personal data processing complies with the [Data Protection Act 1998](#).

A project which has been subject to a PIA should be less privacy intrusive and therefore less likely to affect individuals in a negative way.

A PIA should improve transparency and make it easier for individuals to understand how and why their information is being used.

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## When should I carry out a PIA?

The core principles of PIA can be applied to any project that involves the use of personal data, or to any other activity that could have an impact on the privacy of individuals.

Answering the screening questions in **Section 1** of this document should help you identify the need for a PIA at an early stage of your project, which can then be built into your project management or other business process.

## Who should carry out a PIA?

Responsibility for conducting a PIA should be placed at senior manager level. A PIA has strategic significance and direct responsibility for the PIA must, therefore, be assumed by a senior manager.

The senior manager should ensure effective management of the privacy impacts arising from the project, and avoid expensive re-work and retro-fitting of features by discovering issues early.

A senior manager can delegate responsibilities for conducting a PIA to three alternatives:

- a) An appointment within the overall project team;
- b) Someone who is outside the project; or
- c) An external consultant.

Each of these alternatives has its own advantages and disadvantages, and careful consideration should be given on each project as to who would be best-placed for carrying out the PIA.

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## How do I carry out a PIA?

Working through each section of this document will guide you through the PIA process.

The requirement for a PIA will be identified by answering the questions in **Section 1**. If a requirement has been identified, you should complete all the remaining sections in order.

The Privacy Impact Assessment Statement in **Section 7** should be completed in all cases, and a copy of this document should be sent to the Senior Legal Assistant (Information) to record and review.

The Senior Legal Assistant (Information) will then issue a report, confirming whether the proposed measures to address the privacy risks identified are adequate, and make recommendations for additional measures needed.

These measures will be reviewed once in place to ensure that they are effective.

Advice can be found at the beginning of each section, but if further information or assistance is required, please contact the Senior Legal Assistant (Information) on 023 8083 2676 or at [foi.requests@southampton.gov.uk](mailto:foi.requests@southampton.gov.uk).



# Section 1 - Screening Statements

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The following statements will help you decide whether a PIA is necessary for your project.

Please tick all that apply.

The project will involve the collection of new information about individuals.

The project will compel individuals to provide information about themselves.

Information about individuals will be disclosed to organisations or people who have not previously had routine access to the information.

You are using information about individuals for a purpose it is not currently used for, or in a way it is not currently used.

The project involves you using new technology which might be perceived as being privacy intrusive. For example, the use of biometrics or facial recognition.

The project will result in you making decisions or taking action against individuals in ways which can have a significant impact on them.

The information about individuals is of a kind particularly likely to raise privacy concerns or expectations. For example, health records, criminal records, or other information that people would consider to be particularly private.

The project will require you to contact individuals in ways which they may find intrusive.

---

If any of these statements apply to your project, it is an indication that a PIA would be a useful exercise, and you should complete the rest of the assessment, including the Privacy Impact Assessment Statement in **Section 7**.

If none of these statements apply, it is not necessary to carry out a PIA for your project, but you will still need to complete the Privacy Impact Assessment Statement in **Section 7**.

## Section 2 - Identifying the Need for a PIA

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With the screening statements in mind, briefly explain what the project aims to achieve, what the benefits will be to the organisation, to individuals, and to other parties.

You may find it helpful to link to other relevant documents related to the project, for example a project proposal.

## Section 3 - Describe the Information Flows

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The collection, use, and deletion of personal data should be described here, and it may also be useful to refer to a flow diagram or another way of explaining data flows.

You should also say how many individuals are likely to be affected by the project.

# Section 4 - Identify the Privacy Risks

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Answering the questions below will help you identify the key privacy risks, and the associated compliance and corporate risks.

The questions cover the 8 Principles of the [Data Protection Act 1998](#), and whilst all may not be relevant to your project, they may prompt you to consider areas of risk which aren't initially apparent.

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## Principle 1

**Personal data shall be processed fairly and lawfully and, in particular, shall not be processed unless:**

- a) at least one of the conditions in Schedule 2 is met, and**
  - b) in the case of sensitive personal data, at least one of the conditions in Schedule 3 is also met.**
- 

Have you identified the purpose of the project?

What information will be collected and/or shared?

With whom will the information be shared?

How will individuals be told about the use of their personal data?

Who should be consulted about the processing of personal information, internally and externally?

How will you carry out the consultation?

## Conditions for processing

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For all data (tick all that apply):

The individual who the personal data is about has consented to the processing.

The processing is necessary in relation to a contract which the individual has entered into, or because the individual has asked for something to be done so they can enter into a contract.

The processing is necessary because of a legal obligation that applies to you (except an obligation imposed by a contract).

The processing is necessary to protect the individual's "vital interests".

The processing is necessary for administering justice, or for exercising statutory, governmental, or other public functions.

The processing is necessary for the purposes of the Council's legitimate interests.

---

If your project involves the processing of [sensitive data](#)\* (tick all that apply):

The data subject has given his explicit consent to the processing of the personal data.

The individual who the sensitive personal data is about has given explicit consent to the processing.

The processing is necessary so that you can comply with employment law.

The processing is necessary to protect the vital interests of the individual (in a case where the individual's consent cannot be given or reasonably obtained), or another person (in a case where the individual's consent has been unreasonably withheld).

The processing is carried out by a not-for-profit organisation and does not involve disclosing personal data to a third party, unless the individual consents. Extra limitations apply to this condition.

The individual has deliberately made the information public.

The processing is necessary in relation to legal proceedings (for obtaining legal advice, or otherwise for establishing, exercising or defending legal rights).

The processing is necessary for administering justice, or for exercising statutory or governmental functions.

The processing is necessary for medical purposes, and is undertaken by a health professional or by someone who is subject to an equivalent duty of confidentiality.

The processing is necessary for monitoring equality of opportunity, and is carried out with appropriate safeguards for the rights of individuals.

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\* Under the Data Protection Act 1998, sensitive personal data is defined as personal data consisting of information as to:

- (a) the racial or ethnic origin of the data subject,
- (b) his political opinions,
- (c) his religious beliefs or other beliefs of a similar nature,
- (d) whether he is a member of a trade union,
- (e) his physical or mental health or condition,
- (f) his sexual life,
- (g) the commission or alleged commission by him of any offence, or
- (h) any proceedings for any offence committed or alleged to have been committed by him, the disposal of such proceedings or the sentence of any court in such proceedings.

If you are relying on consent to process personal data, how will this be collected and what will you do if it is withheld or withdrawn?

Do you need to create or amend privacy notices (which inform the data subject at the point of collection how their information will be used)?

Will your actions interfere with the right to privacy under [Article 8 of the European Convention on Human Rights](#) (right to respect for private and family life)?

Will any information from the project be published on the Internet or in other media?

Will a third party contractor be involved in the data processing process?

Have you identified the social need and aims of the project?

Are your actions a proportionate response to the social need, and why?

---

## Principle 2

**Personal data shall be obtained only for one or more specified and lawful purposes, and shall not be further processed in any manner incompatible with that purpose or those purposes.**

---

Does your project plan cover all of the purposes for processing personal data?

Have potential new purposes been identified as the scope of the project expands?

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## Principle 3

**Personal data shall be adequate, relevant and not excessive in relation to the purpose or purposes for which they are processed.**

---

Is the information you are using of good enough quality for the purposes it is used for?

Which personal data could you not use, without compromising the needs of the project?

How will you ensure that only data that is adequate, relevant, and not excessive in relation to the purpose is processed?

---

## Principle 4

**Personal data shall be accurate and, where necessary, kept up to date.**

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If you are procuring new software does it allow you to amend data when necessary?

How will you ensure that personal data obtained from individuals or other organisations is accurate?

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## **Principle 5**

**Personal data processed for any purpose or purposes shall not be kept for longer than necessary for that purpose or those purposes.**

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What retention periods are suitable for the personal data you will be processing?

Are you procuring software which will allow you to delete information in line with your retention periods?

What processes will be put in place for the destruction of the data?

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## **Principle 6**

**Personal data shall be processed in accordance with the rights of data subjects under this Act.**

---

Will the systems you are putting in place allow you to respond to subject access requests more easily?

If the project involves marketing, have you got a procedure for individuals to opt out of their information being used for that purpose?



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## Principle 7

**Appropriate technical and organisational measures shall be taken against unauthorised or unlawful processing of personal data and against accidental loss or destruction of, or damage to, personal data.**

---

Where, and in what format, will the personal data be kept?

Will an IT system or application be used to process the personal data?

Do any new systems provide protection against the security risks you have identified?

What training and instructions are necessary to ensure that staff know how to operate the system securely?

Will staff ever work away from the office (e.g. on laptops, tablets, or smart phones)?

How will access to the personal data be controlled?

---

## Principle 8

**Personal data shall not be transferred to a country or territory outside the European Economic Area (EEA) unless that country or territory ensures and adequate level of protection for the rights and freedoms of data subjects in relation to the processing of personal data.**

---

Will the project require you to transfer data outside of the EEA?

If you will be making transfers, how will you ensure that the data is adequately protected?

If a contractor is being used to process the personal information, where are they (and their data stores) based?

# Section 5 - Summary of Identified Risks

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Completing the questions in Section 4 will hopefully have identified areas in your project where personal data is at risk.

Use this section to summarise those risks.

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Privacy Issue

Risk to Individual

Risk to the Council

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Privacy Issue

Risk to Individual

Risk to the Council

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Privacy Issue

Risk to Individual

Risk to the Council

Privacy Issue

Risk to Individual

Risk to the Council

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Privacy Issue

Risk to Individual

Risk to the Council

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Privacy Issue

Risk to Individual

Risk to the Council

Privacy Issue

# Section 6 - Identify Privacy Solutions

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For each of the risks identified in Section 6, describe the actions you could take to reduce them, and any future steps which would be necessary (e.g. the production of new guidance or future security testing for systems).

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Risk

Solution

Result

Risk Eliminated

Risk Reduced

Risk Accepted

Is impact of solution on individuals justified, compliant, and proportionate?

Yes

No

---

Risk

Solution

Result

Risk Eliminated

Risk Reduced

Risk Accepted

Is impact of solution on individuals justified, compliant, and proportionate?

Yes

No

Risk

Solution

Result

Risk Eliminated

Risk Reduced

Risk Accepted

Is impact of solution on individuals justified, compliant, and proportionate?

Yes

No

---

Risk

Solution

Result

Risk Eliminated

Risk Reduced

Risk Accepted

Is impact of solution on individuals justified, compliant, and proportionate?

Yes

No

Risk

Solution

Result

Risk Eliminated

Risk Reduced

Risk Accepted

Is impact of solution on individuals justified, compliant, and proportionate?

Yes

No

---

Risk

Solution

Result

Risk Eliminated

Risk Reduced

Risk Accepted

Is impact of solution on individuals justified, compliant, and proportionate?

Yes

No

# Section 7 - Privacy Impact Assessment Statement

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This statement must be completed for all projects, regardless of whether a PIA was deemed to be necessary on completion of the screening questions in Section 1.

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Name:

Position:

Project Summary:

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Please choose one of the following options:

None of the screening statements in Section 1 of this document apply to the above project, and I have determined that it is not necessary to conduct a Privacy Impact Assessment.

Some of the screening statements in Section 1 of this document apply to the above project, and a need to carry out a Privacy Impact Assessment was identified. The assessment has been carried out, and the outcomes will be integrated into the project plan to be developed and implemented.

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Date:

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Once completed, please send a copy of this document to the Senior Legal Assistant (Information):

Email: [foi.requests@southampton.gov.uk](mailto:foi.requests@southampton.gov.uk)

Internal post: Corporate Legal, Civic Centre, Municipal, Ground Floor West



## Document Information

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**Title:** Privacy Impact Assessment

**Author:** Chris Thornton, Senior Legal Assistant (Information)

**Version:** v2.1

**Owner:** Information Governance Board on behalf of the Council's Management Team

**Agreed by:** Richard Ivory, Head of Legal and Democratic Services

**Effective from:** 17th July 2015

**Review Date:** 17th July 2016

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### Revision History:

06/12/13 - Version 1.0 - Reviser: Vikas Gupta - Document Created

10/03/15 - Version 2.0 - Reviser: Chris Thornton - Updated to PDF form format

17/07/15 - Version 2.1 - Reviser: Chris Thornton - Added information re report in introduction

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### Equality and Safety Impact Assessment

The **Public Sector Equality Duty** (Section 149 of the Equality Act) requires public bodies to have due regard to the need to eliminate discrimination, advance equality of opportunity, and foster good relations between different people carrying out their activities.

The Equality Duty supports good decision making – it encourages public bodies to be more efficient and effective by understanding how different people will be affected by their activities, so that their policies and services are appropriate and accessible to all and meet different people’s needs. The Council’s Equality and Safety Impact Assessment (ESIA) includes an assessment of the community safety impact assessment to comply with Section 17 of the Crime and Disorder Act and will enable the Council to better understand the potential impact of proposals and consider mitigating action.

<b>Name or Brief Description of Proposal</b>	COMMUNITY CHEST GRANT 2022/23 ROUND 1
<b>Brief Service Profile (including number of customers)</b>	
<p>Community Chest is the council’s small grant scheme and currently awards grants of up to £2,500 to community groups and small voluntary organisations and social enterprises in the city with annual incomes of less than £250,000.</p> <p>Grants are awarded under delegated authority to the Cabinet Member for Communities &amp; Customer Engagement, following recommendations from the cross-party Community Chest Grant Advisory Panel. The annual budget is £50,000.</p>	
<b>Summary of Impact and Issues</b>	
<p>Grants have been recommended to award 32 out of 54 applications, applications are open to groups from all wards in the city.</p> <ul style="list-style-type: none"> <li>• The panel consists of local cross-party councillors, who are aware of local issues, and advised by the Community Grants and Fundraising officer for points of clarity on applications and process</li> <li>• Not all bids could be approved because of finite funding, but the process gives priority to organisations/groups with an annual income of less than £50k, so projects that are declined from those organisations still have a potential funding source for them to carry on</li> </ul>	

- Unsuccessful bidders are also supported by the SCC Community Grants and Fundraising officer by signposting to other funding opportunities, both local and national

**Potential Positive Impacts**

The fund is designed to support organisations who are active in their communities and to enhance current provision of community offers, as well as introduce new projects.

This round will help support a range of groups and initiatives including:

**Age** - These organisations offer a range of activities for children and young people, with some services also aimed at older people. There is a particular focus on loneliness and isolation in the elderly, and inclusion of young people through methods such as sports.

**Disability** – Some projects can be identified as having a positive impact on services for disabled people, including specific initiatives to tailor events for those with disabilities.

**Poverty** – These organisations will support adults on low incomes or children and young people from low income families. This includes financial inclusion and low-cost activities that support children and young people’s development.

**Race** – Some projects can be identified as supporting BAME residents, via promoting awareness and celebration of particular BAME groups

**Sex** – Some projects are targeted to one particular gender or the other, such as support for men’s mental health, and health and wellbeing for women.

<b>Responsible Service Manager</b>	Chris Brown
<b>Date</b>	27/02/2022
<b>Approved by Senior Manager</b>	Jason Murphy
<b>Date</b>	27/07/2022

**Potential Impact**

<b>Impact Assessment</b>	<b>Details of Impact</b>	<b>Possible Solutions &amp; Mitigating Actions</b>
<b>Age</b>	No impact identified at this time.	Unsuccessful bidders are supported by the SCC Community Grants and Fundraising officer by signposting to other funding opportunities, both local and national.
<b>Disability</b>	No impact identified at this time.	As above.
<b>Gender Reassignment</b>	No impact identified at this time.	As above.
<b>Marriage and Civil Partnership</b>	No impact identified at this time.	As above.
<b>Pregnancy and Maternity</b>	No impact identified at this time.	As above.
<b>Race</b>	No impact identified at this time.	As above.
<b>Religion or Belief</b>	No impact identified at this time.	As above.
<b>Sex</b>	No impact identified at this time.	As above.
<b>Sexual Orientation</b>	No impact identified at this time.	As above.
<b>Community Safety</b>	No impact identified at this time.	As above.
<b>Poverty</b>	No impact identified at this time.	As above.
<b>Health &amp; Wellbeing</b>	No impact identified at this time.	As above.
<b>Other Significant Impacts</b>	No impact identified at this time.	As above.

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